

The organizational meeting of the Wheatfield Township Supervisors was held Monday, January 3, 2022 in the Township Building. Barry Schrope called the meeting to order at 7:00 p.m. Present were Barry Schrope, Jim Fuller, Jeff Smith, Vicki Jenkins, Lester Nace, Dexter Potter, Holly Potter, Rhoda Barrick, Elijah Barrick, John Weldon, David Mills, Kurt Hepschmidt, Kraig Nace and Byron Worner.

Jim Fuller led the pledge to the American flag followed by an invocation given by Kurt Hepschmidt.

The first order of business was to reorganize. Barry Schrope made a motion to appoint Jim Fuller as Temporary Chairman to start the organizational meeting, Jeff Smith second the motion, with all in favor.

Jim Fuller made a motion to appoint Barry Schrope as Temporary Secretary, Jeff Smith second the motion, with all in favor.

Jeff Smith made a motion to reappoint Barry Schrope as Chairman, Jim Fuller second the motion, with all in favor. Barry Schrope took over the organizational meeting as Chairman.

Barry Schrope made a motion to reappoint Jim Fuller as Vice-Chairman, Jeff Smith second the motion, with all in favor.

Barry Schrope made a motion to retain Vicki Jenkins as Secretary/Treasurer, Jim Fuller second the motion, with all in favor.

Jim Fuller made a motion to increase the Secretary/Treasurer Vicki Jenkins hourly rate of \$18.05 by 3%, Barry Schrope second the motion, with all in favor.

Barry Schrope made a motion to keep the Treasurer bond for Vicki Jenkins at \$100,000, Jeff Smith second the motion, with all in favor.

Barry Schrope made a motion to retain Jim Fuller as Assistant Treasurer, Jeff Smith second the motion, with all in favor.

Jim Fuller made a motion to keep the Treasurer bond for the Recreation Board at \$65,000, Barry Schrope second the motion, with all in favor.

Jim Fuller made a motion to retain Marysville Bank as the depository for township funds, Jeff Smith second the motion, with all in favor.

Barry Schrope made a motion to retain Kurt Hepschmidt as the Emergency Management Coordinator for Wheatfield Township, Jeff Smith second the motion, with all in favor.

Barry Schrope made a motion to retain Bob Mull as the Deputy Emergency Management Coordinator for Wheatfield Township, Jeff Smith second the motion, with all in favor.

Barry Schrope made a motion to retain Jeff Smith as Roadmaster, Jim Fuller second the motion, with all in favor. The auditors will set Jeff's hourly rate at their organizational meeting.

Barry Schrope made a motion to reappoint Dave Jenkins as Township Vacancy Board Chairman, Jim Fuller second the motion, with all in favor.

Jim Fuller made a motion to retain Ron Legaspi as Township Solicitor on an on call basis, Barry Schrope second the motion, with all in favor. The rate for 2022 will be \$200 per meeting (copy of fee schedule on file).

Barry Schrope made a motion to reappoint Jerry Spease as Township Engineer, Jeff Smith second the motion, with all in favor. The 2022 meeting fee will remain the same at \$100 per meeting.

Barry Schrope made a motion to reappoint J.C. Smith as Township SEO, Jeff Smith second the motion, with all in favor. There is no increase to the 2022 fee schedule.

Lenny Sizer of Frederick, Seibert & Associates, Inc. indicated he does not want to be reappointed as Alternate SEO due to a conflict of interest for inspections, etc. when J.C. Smith is away. The supervisors stated they will need to look for someone.

Barry Schrope made a motion to reappoint Lester Nace as Zoning Officer, Jeff Smith second the motion, with all in favor.

Barry Schrope made a motion to increase Lester Nace's hourly rate of \$18.38 by 3%, Jeff Smith second the motion, with all in favor.

Barry Schrope made a motion to reappoint Ed Womer as Assistant Zoning Officer, Jeff Smith second the motion, with all in favor.

Barry Schrope made a motion to increase Ed Womer's hourly rate of \$18.38 by 3%, Jeff Smith second the motion, with all in favor.

Barry Schrope made a motion for Dexter Potter to remain full time laborer, Jim Fuller second the motion, with all in favor.

Barry Schrope made a motion to increase Dexter Potter's hourly rate of \$16.63 by 3%, Jim Fuller second the motion, with all in favor.

Barry Schrope made a motion for Jim Fuller and Barry Schrope to be called first if a part time laborer would be needed, Jeff Smith second the motion, with all in favor. The auditors will set Barry and Jim's hourly pay rate as part time employees at their organizational meeting.

Barry Schrope made a motion to retain Corey Stone as part time laborer if needed, Jeff Smith second the motion, with all in favor.

Barry Schrope made a motion for the hourly rate to remain at \$13.00 per hour for outside part time laborers without a CDL, Jeff Smith second the motion, with all in favor.

Barry Schrope made a motion to increase the outside part time laborers with a CDL pay rate of \$15.20 per hour by 3%, Jeff Smith second the motion, with all in favor.

Barry Schrope made a motion for the mileage rate to be 58.5 cents per mile per the 2022 IRS standard mileage rate, Jim Fuller second the motion, with all in favor.

Barry Schrope made a motion to retain Capital Tax Collection Bureau to collect the local earned income taxes, Jim Fuller second the motion, with all in favor.

Barry Schrope made a motion to reappoint Vicki Jenkins as Capital Tax Delegate, Jim Fuller second the motion, with all in favor.

Barry Schrope made a motion to reappoint Jeff Smith as Capital Tax Alternate, Jim Fuller second the motion, with all in favor.

Jeff Smith made a motion to reappoint Vicki Jenkins as the Chief Executive Officer for the township pension fund, Barry Schrope second the motion, with all in favor.

Jeff Smith made a motion to reappoint Vicki Jenkins as the CDL testing contact person, Barry Schrope second the motion, with all in favor. Jeff Smith made the motion to have all random CDL tests conducted on site when available, Barry Schrope second the motion, with all in favor.

Barry Schrope made a motion to reappoint David Mills to a 4-year term on the Planning Commission, Jeff Smith second the motion, with all in favor.

Barry Schrope made a motion to reappoint Marsha Snyder and Judy Zeiders to a 5-year term on the Zoning Hearing Board, Jeff Smith second the motion, with all in favor.

Barry Schrope made a motion to reappoint John Weldon and David Mills to a 5-year term on the Recreation Board, Jeff Smith second the motion, with all in favor. Jeff Beinhower's term expired.

Barry Schrope made a motion to reappoint Vicki Jenkins as Zoning Hearing Board secretary, Jeff Smith second the motion, with all in favor. Barry Schrope made a motion to increase Vicki's hourly rate of \$18.05 by 3% per hour for the Zoning Hearing Board secretary, Jeff Smith second the motion, with all in favor.

This concludes the organizational meeting. The supervisors continued with their regular monthly meeting of the Board of Supervisors.

The minutes of the December 6, 2021 regular meeting were presented to the supervisors and posted for attendees in the Township Building prior to the January 3, 2022 regular meeting for public viewing. Jim Fuller made a motion to approve the regular meeting minutes as presented by the secretary, Jeff Smith second the motion, with all in favor.

David Mills thanked the supervisors for continuing to support recreation in the community.

Kurt Hepschmidt asked if the containers and cardboard container at recycling could be put all the same direction if possible. Jeff Smith stated he could put the cardboard container down a little farther to avoid congestion at the other containers.

Kraig Nace of the Duncannon EMS presented the end of the year numbers stating 2021 was their busiest year ever with 1540 total dispatches and said they have hired 2 full time employees and 2 part time employees. Kraig thanked the supervisors for their ongoing support.

Jeff Smith presented the road master report for last month. Jeff stated the road crew has prepared all the trucks and have them ready for snow, went around and opened up pipes throughout the township, filled in shoulders on Linton Hill Road, Dark Hollow Road and Loshes Run Road, installed the new sign for Sheaffers Farm Lane, rewired a light on the red dump, plowed snow and powered washed the trucks. Jeff stated Maguire's Ford called him and let him know the Ford F550 work is done and the engine work will be covered under warranty.

Byron Worner of the Duncannon Fire Co. stated he emailed the quarterly report to Vicki late this afternoon. Byron stated it has been a busy year for them as well; their new brush truck progress is coming along slow, they have a new president and treasurer this year and will forward a new contact list, they have a good young group of volunteers that are working out great and the offer they put in on a piece of property in Duncannon has been rejected. Byron advised they intend on paying off the remaining balance of the Penn Township station this year.

Paper work has been received from One Digital Health and Benefits regarding the health and dental insurance renewal rates. The rate increase to remain with Capital Blue Cross for the health insurance would be 9.17%; 4 other quotes were received from other carriers. Highmark BCBS would be a savings of .60%. Jim Fuller made a motion to complete the paperwork for Highmark BCBS and make sure the rate would be the same as quoted and if so switch to Highmark BCBS, Barry Schrope second the motion, with all in favor. There is no increase for the dental insurance premium through United Concordia. Barry Schrope made a motion to remain with United Concordia for the dental insurance, Jim Fuller second the motion, with all in favor.

The supervisors stated they have found a new truck at Susquehanna Chrysler Dodge Jeep Ram; a 2022 Ram 550 Chassis Cab for \$62,726.00 and a quote for \$44,744.85 for an aluminum dump body from U.S. Municipal; total \$107,470.85. Barry Schrope made the motion to purchase the truck and aluminum dump body, Jim Fuller second the motion, with all in favor.

An email has been received from Cheri Matter from DCNR regarding the Wagner Park Bridge replacement asking if the bids have been verified for accuracy since there was a large price difference and also stated the solicitor will need to provide an opinion letter in regards to the municipal codes to be able to award the contract since there were only 2 bidders. The supervisors asked Vicki to email the bid breakdowns from the 2 bids to Cheri to review. Jim Fuller stated he will call Cheri for clarification on the opinion letter from the solicitor.

The State Convention in Hershey will be held April 24 – 27, 2022. The supervisors and secretary advised there is no interest in attending the convention this year.

Lester Nace stated a new fee schedule has been received from the inspection office and no changes have been made except to demolition charges and in 2021 he has issued 47 zoning permits.

Jim Fuller thanked all the volunteers who came out in the rain to help at recycling on Saturday.

Kurt Hepschmidt stated N95 masks and gloves are needed for the recycling volunteers.

Barry Schrope reminded those in attendance that the Zoning Hearing Board meets tomorrow night at 6:30 and the Auditors meet tomorrow night as well at 6:45.

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Jim Fuller made a motion to approve the checks from the general fund for the month of December. They were as follows:
5672 – 5711, 11-2021, 120121, 011-2021, 120621, 135 and 136
Jeff Smith second the motion to approve the checks, with all in favor.

There being no further business Jeff Smith made a motion to adjourn the meeting, Barry Schrope second the motion, with all in favor. Meeting adjourned at 8:35 p.m.

Respectfully Submitted,

Vicki L. Jenkins
Twp. Secretary