

The organizational meeting of the Wheatfield Township Supervisors was held Monday, January 7, 2019 in the Township Building. Barry Schrope called the meeting to order at 7:00 p.m. Present were Barry Schrope, Jim Fuller, Jeff Smith, Johanna Rehkamp, Vicki Jenkins, Lester Nace, Holly Potter, Sue Flickinger, Dexter Potter, David Linville, David Mills, Kurt Hepschmidt, Dave Jenkins, Luke Roman (Perry Cty. Times), Barry Evans, Elizabeth Haines, Kraig Nace and Byron Worner.

Barry Schrope led the pledge to the American flag followed by a brief moment of silence.

The first order of business was to reorganize. Jim Fuller was appointed as Temporary Chair to start the reorganization, Johanna Rehkamp was appointed as Temporary Secretary.

Jeff Smith made a motion to appoint Barry Schrope as Chairman, Jim Fuller second the motion, with all in favor.

Barry Schrope made a motion to appoint Jim Fuller as Vice-Chairman, Jeff Smith second the motion, with all in favor.

Barry Schrope made a motion to retain Vicki Jenkins as Secretary/Treasurer, Jim Fuller second the motion, with all in favor.

Barry Schrope made a motion to increase the Secretary/Treasurer, Vicki Jenkins hourly rate by 2%, Jeff Smith second the motion, with all in favor.

Jeff Smith made a motion to keep the Treasurer bond for Vicki Jenkins at \$200,000, Barry Schrope second the motion, with all in favor.

Barry Schrope made a motion to increase the Recreation Board Treasurer bond for Bob Foltz to \$65,000, Jim Fuller second the motion, with all in favor.

Barry Schrope made a motion to retain Marysville Bank as the depository for township funds, Jeff Smith second the motion, with all in favor.

Barry Schrope made a motion to retain Kurt Hepschmidt as the Emergency Management Coordinator for Wheatfield Township, Jeff Smith second the motion, with all in favor.

Barry Schrope made a motion to retain Bob Mull as the Deputy Emergency Management Coordinator for Wheatfield Township, Jeff Smith second the motion, with all in favor.

Barry Schrope made a motion to retain Jeff Smith as Roadmaster, Jeff Smith second the motion, with all in favor. The auditors will set Jeff's hourly rate at their organizational meeting.

Barry Schrope made a motion to reappoint Dave Jenkins as Township Vacancy Board Chairman, Jeff Smith second the motion, with all in favor.

Barry Schrope made a motion to retain Johanna Rehkamp as Township Solicitor, Jeff Smith second the motion, with all in favor. There will be a fee increase for 2019; \$200 per meeting (copy of fee schedule on file).

Barry Schrope made a motion to reappoint Jerry Spease as Township Engineer, Jeff Smith second the motion, with all in favor. The 2019 meeting fee will remain the same at \$100 per meeting.

Barry Schrope made a motion to reappoint J.C. Smith as Township SEO, Jeff Smith second the motion, with all in favor. There is no increase to the 2019 fee schedule.

Barry Schrope made a motion to reappoint Lenny Sizer of Madden Engineering Services as Alternate SEO, Jeff Smith second the motion, with all in favor.

Barry Schrope made a motion to reappoint Lester Nace as Zoning Officer, Jeff Smith second the motion, with all in favor.

Jim Fuller made a motion to increase Lester Nace's hourly rate by 2%, Barry Schrope second the motion, with all in favor.

Barry Schrope made a motion to reappoint Ed Womer as Assistant Zoning Officer, Jim Fuller second the motion, with all in favor.

Jim Fuller made a motion to increase Ed Womer's hourly rate by 2%, Jeff Smith second the motion, with all in favor.

Barry Schrope made a motion for Dexter Potter to remain full time laborer, Jeff Smith second the motion, with all in favor.

Barry Schrope made a motion to increase Dexter Potter's hourly rate by 2%, Jeff Smith second the motion.

Barry Schrope made a motion for Jim Fuller and Barry Schrope to be called first if a part time laborer would be needed, Jeff Smith second the motion, with all in favor. The auditors will set Barry and Jim's hourly pay rate as part time employees at their organizational meeting.

Barry Schrope made a motion for the hourly rate to remain at \$13.00 per hour for outside part time laborers without a CDL, Jeff Smith second the motion, with all in favor.

Barry Schrope made a motion for the hourly rate to remain at \$15.00 per hour for outside part time laborers with a CDL, Jeff Smith second the motion, with all in favor.

Barry Schrope made a motion for the mileage rate to be .58 cents per mile per the 2019 IRS standard mileage rate, Jim Fuller second the motion, with all in favor.

Barry Schrope made a motion to retain Capital Tax Collection Bureau to collect the local earned income taxes, Jim Fuller second the motion, with all in favor.

Barry Schrope made a motion to reappoint Vicki Jenkins as Capital Tax Delegate, Jim Fuller second the motion, with all in favor.

Barry Schrope made a motion to reappoint Jeff Smith as Capital Tax Alternate, Jim Fuller second the motion, with all in favor.

Barry Schrope made a motion to reappoint Vicki Jenkins as the Chief Executive Officer for the township pension fund, Jim Fuller second the motion, with all in favor.

Barry Schrope made a motion to reappoint Vicki Jenkins as the CDL testing contact person, Jeff Smith second the motion, with all in favor. Barry Schrope made the motion to have all random CDL tests conducted on site when available, Jeff Smith second the motion, with all in favor.

Barry Schrope made a motion to reappoint Jeremiah Ferguson to a 4-year term on the Planning Commission, Jeff Smith second the motion, with all in favor.

Barry Schrope made a motion to reappoint Vicki Jenkins as Zoning Hearing Board secretary, Jeff Smith second the motion, with all in favor. Barry Schrope made a motion to increase Vicki's hourly rate by 2% per hour for the Zoning Hearing Board secretary, Jeff Smith second the motion, with all in favor.

This concludes the organizational meeting. The supervisors continued with their regular monthly meeting of the Board of Supervisors.

The minutes of the December 3, 2018 regular meeting and the December 17, 2018 special meeting were presented to the supervisors and posted for attendees in the Township Building prior to the January 7, 2019 regular meeting for public viewing. Jim Fuller made a motion to approve the regular meeting minutes and the special meeting minutes as presented by the secretary, Jeff Smith second the motion, with all in favor.

David Mills thanked the township for continuing to support recreation in the community.

Kurt Hepschmidt recommended to the supervisors that the plastic bags that are collected at the monthly recycling be put in the trash instead of being burned.

Kraig Nace of the Duncannon EMS presented and reviewed the 2018 end of year call numbers with the supervisors and thanked the township for their continuing support.

Jeff Smith presented the road master report for last month. Jeff stated the road crew has cleared some brush off the banks on Loshes Run Road, changed the oil in the F250, went and picked up the new used dump truck, changed the oil and fuel filters and serviced the new dump truck and put the spreader and spinner on it, graded along Loshes Run Road, cleaned up some down trees from a wind storm, working on cutting down some dead ash and oak trees throughout the township and removed some overgrown brush on Montebello Road.

The Evans/Haines Subdivision Plan was on the agenda tonight for approval. The surveyor Mr. Palm was not in attendance at tonight's meeting to present the plan for approval but Barry Evans and Elizabeth Haines owners of the property were in attendance at tonight's meeting. The purpose of the plan is to subdivide off 3 lot additions from the original parcel of land. All comments have been addressed and the township planning commission has recommended approval of the requested AOR's and the subdivision plan. The requested AOR's are 1 – Soil Types, 2 – Steep Slopes, 3 – Preliminary Plan Procedure, 4 – Preliminary Plan Specifications and 5 – Waive Preliminary Review & go forward as a Final Plan. Barry Schrope made a motion to accept the AOR's as requested, Jim Fuller second the motion, with all in favor. Jim Fuller made a motion to approve the plan as presented, Jeff Smith second the motion, with all favor.

Byron Worner of the Duncannon Fire Co. presented their 2018 year end call report to the supervisors. Byron advised the new tower truck is in service and the new pumper should be in service sometime this week. Byron stated they are very pleased with the 2 new pieces of equipment so far and training is being done on the equipment.

The supervisors discussed at the budget meeting as to what financial paperwork they would like to see from the fire companies and EMS companies from now on. Barry Schrope stated each company presents something different and the supervisors would like for the paperwork from each to be the same. The supervisors suggested they would like to see a 990, a quarterly financial report, a yearly fire relief monies report from the fire companies and a quarterly call report. The supervisors stated they will get something together and send it to everyone. The supervisors also stated they would like to release monies quarterly to the fire and EMS companies. Barry Schrope stated the township has budgeted \$85,000 to the fire companies this year an increase of \$5,000. Barry Schrope made a motion to split the amount budgeted with Duncannon Fire Co. receiving \$20,000 as a donation and \$40,000 going to their capital reserve account and New Bloomfield Fire Co. receiving \$15,500 as a donation and \$9,500 going to their capital reserve account, Jim Fuller second the motion, with all in favor.

Paper work has been received from One Digital Health and Benefits regarding the health and dental insurance renewal rates. There is an increase on the health insurance coverage of 7.87% and no increase again this year for the dental insurance coverage. Jim Fuller made a motion to remain with Capital Blue Cross for the health insurance and United Concordia for the dental insurance, Barry Schrope second the motion with all in favor.

At last month's meeting the supervisors/recreation board suggested changing the format of the letter sent to people who reserve the pavilions at Wagner Park regarding donations. There was also discussion about possibly setting a fee to use the pavilions rather than asking for a donation. A revised draft letter was forwarded to the recreation board for their approval. Jim Fuller stated the recreation board approved the revised letter and at this time they would not like to set a fee schedule for the use of the pavilions.

PSATS has completed the annual Disclosure Statement required by Chapter 7-A of Act 44 of 2009, the Municipal Pension Plan Funding Standard and Recovery Act (copy on file). PSATS has asked the supervisors to review the disclosure statement and if it is adequate adopt the Disclosure Statement and place it in the township's pension file. Jim Fuller made a motion to adopt the Disclosure Statement, Barry Schrope second the motion, with all in favor.

The Perry County Convention will be held February 23, 2019. Vicki Jenkins will send out information to the committees and elected officials.

The State Convention will be held April 14 – 17, 2019 in Hershey. The supervisors stated they had no interest in attending this year.

Barry Schrope spoke about the Mr. Strickler issue fighting with his neighbor on a setback issue. Barry stated he thinks if the township receives a complaint to that extent the township should not take much action unless it's the homeowner that the building is encroaching upon. Jim Fuller stated he does not believe the township should force anyone to get a survey done at the expense of the person that is being accused. The supervisors stated they can listen to the complaint but they don't have to respond if they don't think it is the supervisor's obligation. Lester Nace stated a formal complaint should first be submitted to the township in writing.

A draft resolution was presented to the supervisors for disposition of some township records, paid invoices and real estate tax duplicates. Jeff Smith stated he will check the records in storage to see if they match the dates on the draft resolution. Issue tabled until next month.

Jim Fuller stated the township had a really busy month at recycling this month and thanked all the volunteers who come out and help. Jim also stated he is still working on getting an auger for the glass crusher, Valley Ag's price was \$399, but he would obtain some other pricing.

Jim Fuller stated he would like to do a road trip with the other supervisors. Jim stated he has had some complaints regarding where people are getting off the road and onto the shoulders and some scrape marks on the road where people are getting off the road.

Jim Fuller stated the new used dump truck the township has purchased is a nice truck and all are welcome to check it out.

Jeff Smith made a motion to approve the checks from the general fund for the month of December. They were as follows: 4413 – 4449, 120418A, 120418B, 11-2018 and 011-2018

Barry Schrope second the motion to approve the checks, with all in favor.

There being no further business Jim Fuller made a motion to adjourn the meeting, Jeff Smith second the motion, with all in favor. Meeting adjourned at 8:50 p.m.

Respectfully Submitted,

Vicki L. Jenkins
Twp. Secretary