

The organizational meeting of the Wheatfield Township Supervisors was held Tuesday, January 2, 2018 in the Township Building. Barry Schrope called the meeting to order at 7:00 p.m. Present were Barry Schrope, Jim Fuller, Jeff Smith, Johanna Rehkamp, Vicki Jenkins, Lester Nace, Dexter Potter, Sue Flickinger, Rick Schaar, Bob Rhoades, Kurt Hepschmidt and David Mills.

Jim Fuller led the pledge to the American flag followed by a brief moment of silence.

The first order of business was to reorganize. Jim Fuller was appointed as Temporary Chair to start the reorganization, Vicki Jenkins was appointed as Temporary Secretary.

Jeff Smith made a motion to appoint Barry Schrope as Chairman, Jim Fuller second the motion, with all in favor.

Barry Schrope made a motion to appoint Jim Fuller as Vice-Chairman, Jeff Smith second the motion, with all in favor.

Barry Schrope made a motion to retain Vicki Jenkins as Secretary/Treasurer, Jim Fuller second the motion, with all in favor.

Barry Schrope made a motion to increase the hourly rate of all full time employees (Vicki Jenkins and Dexter Potter) by 2%, Jim Fuller second the motion, with all in favor.

Barry Schrope made a motion to keep the Treasurer bond for Vicki Jenkins at \$200,000, Jeff Smith second the motion, with all in favor.

Barry Schrope made a motion to keep the Recreation Board Treasurer bond for Bob Foltz at \$50,000, Jeff Smith second the motion, with all in favor.

Barry Schrope made a motion to retain Marysville Bank as the depository for township funds, Jeff Smith second the motion, with all in favor.

Barry Schrope made a motion to retain Kurt Hepschmidt as the Emergency Management Coordinator for Wheatfield Township, Jeff Smith second the motion, with all in favor.

Barry Schrope made a motion to retain Bob Mull as the Deputy Emergency Management Coordinator for Wheatfield Township, Jeff Smith second the motion, with all in favor.

Barry Schrope made a motion to retain Jeff Smith as Roadmaster, Jim Fuller second the motion, with all in favor. The auditors will set Jeff's hourly rate at their organizational meeting.

Barry Schrope made a motion to reappoint Dave Jenkins as Township Vacancy Board Chairman, Jeff Smith second the motion, with all in favor.

Barry Schrope made a motion to retain Johanna Rehkamp as Township Solicitor, Jeff Smith second the motion, with all in favor. There will be no fee increase for 2018; fee to remain at \$175 per meeting.

Barry Schrope made a motion to reappoint Jerry Spease as Township Engineer, Jeff Smith second the motion, with all in favor. The 2018 meeting fee will remain the same at \$100 per meeting.

Barry Schrope made a motion to reappoint J.C. Smith as Township SEO, Jeff Smith second the motion, with all in favor. There is no increase to the 2018 fee schedule.

Barry Schrope made a motion to reappoint Lenny Sizer of Madden Engineering Services as Alternate SEO, Jeff Smith second the motion, with all in favor.

Barry Schrope made a motion to reappoint Lester Nace as Zoning Officer, Jeff Smith second the motion, with all in favor.

Barry Schrope made a motion for Lester Nace's hourly rate to increase 2%. Lester Nace stated he would like to forego the increase. Motion failed. Barry Schrope made a motion for Lester Nace's hourly rate remain the same at \$17.50 per hour, Jeff Smith second the motion, with all in favor.

Barry Schrope made a motion to reappoint Ed Womer as Assistant Zoning Officer, Jeff Smith second the motion, with all in favor.

Barry Schrope made a motion for Ed Womer's hourly rate to remain at \$17.50 per hour, Jeff Smith second the motion, with all in favor.

Jim Fuller made a motion for Dexter Potter to remain full time laborer, Barry Schrope second the motion, with all in favor.

Jeff Smith made a motion for Jim Fuller and Barry Schrope to be called first if a part time laborer would be needed, Barry Schrope second the motion, with all in favor. The auditors will set Barry and Jim's hourly pay rate as part time employees at their organizational meeting.

Barry Schrope made a motion to increase the hourly rate to \$13.00 per hour for outside part time laborers without a CDL, Jeff Smith second the motion, with all in favor.

Barry Schrope made a motion to increase the hourly rate to \$15.00 per hour for outside part time laborers with a CDL, Jeff Smith second the motion, with all in favor.

Barry Schrope made a motion for the mileage rate of .54 cents per mile remain the same, Jeff Smith second the motion, with all in favor.

Barry Schrope made a motion to retain Capital Tax Collection Bureau to collect the local earned income taxes, Jeff Smith second the motion, with all in favor.

Barry Schrope made a motion to reappoint Vicki Jenkins as Capital Tax Delegate, Jeff Smith second the motion, with all in favor.

Barry Schrope made a motion to appoint Jeff Smith as Capital Tax Alternate, Jeff Smith second the motion, with all in favor.

Barry Schrope made a motion to reappoint Vicki Jenkins as the Chief Executive Officer for the township pension fund, Jeff Smith second the motion, with all in favor.

Barry Schrope made a motion to reappoint Vicki Jenkins as the CDL testing contact person, Jeff Smith second the motion, with all in favor. Barry Schrope made the motion to have all random CDL tests conducted on site when available, Jeff Smith second the motion, with all in favor.

Barry Schrope made a motion to reappoint David Mills to a 4-year term on the Planning Commission, Jeff Smith second the motion, with all in favor.

Barry Schrope made a motion to reappoint Rick Boyer to a 5-year term on the Zoning Hearing Board, Jeff Smith second the motion, with all in favor.

Barry Schrope made a motion to reappoint Jim Fuller to a 5-year term on the Recreation Board, Jeff Smith second the motion, with all in favor.

Barry Schrope made a motion to reappoint Vicki Jenkins as Zoning Hearing Board secretary, Jeff Smith second the motion, with all in favor. Barry Schrope made a motion to increase Vicki's hourly rate by 2% per hour for the Zoning Hearing Board secretary, Jeff Smith second the motion, with all in favor.

This concludes the organizational meeting. The supervisors continued with their regular monthly meeting of the Board of Supervisors.

The minutes of the December 4, 2017 regular meeting were presented to the supervisors and posted for attendees in the Township Building prior to the January 2, 2018 regular meeting for public viewing. Jeff Smith made a motion to approve the minutes as presented by the secretary, Barry Schrope second the motion, with all in favor.

Sue Flickinger thanked the road crew for doing a good job of plowing the roads.

Bob Rhoades asked about the medical marijuana ordinance the township planning commission will be working on. Barry Schrope stated the planning commission requested help preparing the ordinance. Bob stated Jason Finnerty of the Perry County Planning Commission stated they could help but they would charge \$500 to help. Vicki Jenkins stated she would check with other townships to see if they have adopted a medical marijuana ordinance and see if we could get a copy.

David Mills stated he would like to thank the supervisors for continuing to support recreation in the community.

Jeff Smith presented the road master report for last month. Jeff stated the road crew has hauled 16 loads of anti-skid, cut down 6 dead trees on Dark Hollow Road, cleaned out pipes on Dark Hollow Road and Linton Hill Road, changed the transmission fluid, filter and hydraulic filter in the backhoe, trimmed trees on Sulphur Springs Road, plowed snow for 3 nuisance storms, replaced stop signs on Karen Avenue and Cook Road, power washed trucks and put an extension on a pipe on Linton Hill Road.

Joe Burget of Burget and Associates presented the Wapiti 1797, LLC Subdivision Plan. Joe stated the purpose of the plan is to reconfigure 3 prior approved lots and advised the 2 ten acres lots that were previously approved he is reducing to into 2 two acre lots and the rest is going into the residual lot. Joe advised all comments have been addressed at the township planning commission has recommended approval of the requested AOR's and the subdivision plan. The requested AOR's are 1 – Final Plan Review, 2 – Sheet Size and Scale and 3 – Map Scale. Jim Fuller made a motion to accept the AOR's as requested, Barry Schrope second the motion, with all in favor. Barry Schrope made a motion to conditionally approve the plan pending approval from DEP and engineering fees being paid, Jim Fuller second the motion, with all favor.

No representative from the Duncannon Fire Co. was at tonight's meeting. Vicki Jenkins stated the township has received the call reports for November, but no December reports as of yet.

Barry Schrope stated Hartman Employee Benefits has shopped the health and dental insurance market for the renewal. Barry stated there is an increase on the health insurance coverage (approximately 16%) and no increase again this year for the dental insurance coverage. Barry Schrope made a motion to remain with Capital Blue Cross for the health insurance and United Concordia for the dental insurance, Jeff Smith second the motion with all in favor.

PSATS has completed the annual Disclosure Statement required by Chapter 7-A of Act 44 of 2009, the Municipal Pension Plan Funding Standard and Recovery Act (copy on file). PSATS has asked the supervisors to review the disclosure statement and if it is adequate adopt the Disclosure Statement and place it in the township's pension file. Barry Schrope made a motion to adopt the Disclosure Statement, Jim Fuller second the motion, with all in favor.

A letter of resignation has been received from Wayne Russell (copy on file) for his position on the planning commission due to moving out of the area. Barry Schrope made a motion to accept Wayne Russell's resignation, Jeff Smith second the motion, with all in favor. Barry stated Wayne has done a lot for the planning commission and township and has also created an electronic file of the zoning and subdivision books. The supervisors stated they will be looking for a replacement to serve on the planning commission.

The State Convention will be held April 22 – 25, 2018 in Hershey. The supervisors stated they will look over the workshops for the next meeting.

The Perry County Convention will be held February 24, 2018. Vicki Jenkins will send out information to the committees and elected officials.

Barry Schrope made a motion to release \$1200 budgeted as a donation to the Duncannon Senior Citizens Center, Jim Fuller second the motion, with all in favor.

Jim Fuller made a motion to release \$500 budgeted as a donation to the New Bloomfield Library, Barry Schrope second the motion, with all in favor.

Statements of Financial Interest for the year 2017 will be distributed. They are due back April 1, 2018.

Correspondence has been received from PSATS regarding HB 1620 which would amend the Wireless Broadband Collection Act to provide a statewide preemption of local zoning for wireless facilities. PSATS indicated they oppose HB 1620 and are requesting townships to adopt a resolution opposing HB 1620. Barry Schrope stated the HB would take away from the townships zoning already in place and the fees the township can charge. Barry Schrope made a motion to adopt the resolution opposing HB 1620, Jeff Smith second the motion, with all in favor.

Barry Schrope advised the donation to the fire companies has been increased by \$5,000 making the total donation to Duncannon Fire Co. and New Bloomfield Fire Co. \$80,000. Jim Fuller made a motion to split the extra \$5,000 50/50 between

the 2 companies, Jeff Smith second the motion, with all in favor. The extra \$5,000 will be deposited into their capital reserve accounts. Total amounts to the Duncannon Fire Co. will be \$20,000 to operating expenses and \$37,500 to their capital reserve account and the amount to New Bloomfield Fire Co. will be \$15,500 to operating expenses and \$7,000 to their capital reserve account.

Correspondence has been received from Carroll Township regarding the plowing agreement (copy on file) currently in place between Wheatfield Township and Carroll Township. The letter indicates the Carroll Township Supervisors have determined the agreement would remain in effect indefinitely unless terminated by either township upon 30 days written notice. Jeff Smith made a motion for the current agreement to remain in effect as well, Barry Schrope second the motion, with all in favor.

Correspondence has been received from Pennsylvania DCNR regarding the small community grant applied for by the township's recreation board. The letter indicates the project applied for has not been selected for a grant. DCNR has indicated their next round of applications opens on January 22, 2018 and closes on April 11, 2018. David Mills stated the recreation board has motioned to have the engineer reapply and look over to see what they may have missed the first time.

Jeff Smith stated the township has a resident that lives on a named private lane that asked if the township would replace a pipe under their driveway if they supplied the pipe. Jeff stated there have been issues with pipes under driveways and being the homeowner's responsibility. Jeff indicated the pipe is in the townships right of way. Jeff stated with the planning commission working on the driveway ordinance he thought it would be a good time to address the issue of whose responsibility it is.

Lester Nace stated Kraig asked him to pass along that the generator is installed at the Duncannon EMS Building.

Lester Nace advised he received a letter from the county regarding an address that was issued on Bretz Lane for Norfolk Southern. Lester advised years ago the county assigned numbers 500 – 549 as addresses for Bretz Lane and the number he assigned was 20. Lester stated the county is changing their system on Bretz Lane to go from 0 - ? to stay in order with the number that was assigned.

Lester Nace stated he spoke to Mr. Weldon about the concerns from Charlotte Weldon. Lester advised Mr. Weldon stated he got a trailer to start loading up for spring cleanup. Lester stated he also reminded him of the township recycling each month. Lester advised he also spoke to him about burning and the shed that supposedly has someone living in it. Mr. Weldon advised he is only burning paper and wood and that the upstairs of the shed is full of lumber that is being dried. Lester stated he did not go in and look because he did not feel he had the right to do that. Lester stated there is also a roof drain that comes off of Charlotte Weldon's house that is directed towards his house and runs in against his front porch and seeps into the basement. Lester stated he believes the situation is a family issue and they need to work it out themselves.

Jeff Smith made a motion to approve the checks from the general fund for the month of December. They were as follows: 3948 – 3979, 120417A, 120417B, 11-2017 and 011-2017

Barry Schrope second the motion to approve the checks, with all in favor.

There being no further business Jeff Smith made a motion to adjourn the meeting, Barry Schrope second the motion, with all in favor. Meeting adjourned at 8:10 p.m.

Respectfully Submitted,



Vicki L. Jenkins
Twp. Secretary