

The organizational meeting of the Wheatfield Township Supervisors was held Tuesday, January 3, 2017 in the Township Building. Barry Schrope called the meeting to order at 7:00 p.m. Present were Barry Schrope, Jim Fuller, Jeff Smith, Johanna Rehkamp, Vicki Jenkins, Lester Nace, Dexter Potter, Rick Schaar, Kurt Hepschmidt, Dave Jenkins, David Mills and Kraig Nace.

Jeff Smith led the pledge to the American flag followed by a brief moment of silence.

The first order of business was to reorganize. Jim Fuller was appointed as Temporary Chair to start the reorganization, Vicki Jenkins was appointed as Temporary Secretary.

Jim Fuller made a motion to appoint Barry Schrope as Chairman, Jeff Smith second the motion, with all in favor.

Barry Schrope made a motion to appoint Jim Fuller as Vice-Chairman, Jeff Smith second the motion, with all in favor.

Barry Schrope made a motion to retain Vicki Jenkins as Secretary/Treasurer, Jim Fuller second the motion, with all in favor.

Barry Schrope made a motion to increase the hourly rate of all full time employees (Vicki Jenkins and Dexter Potter) by 2%, Jim Fuller second the motion, with all in favor.

Barry Schrope made a motion to keep the Treasurer bond for Vicki Jenkins at \$200,000, Jim Fuller second the motion, with all in favor.

Barry Schrope made a motion to keep the Recreation Board Treasurer bond for Bob Foltz at \$50,000, Jim Fuller second the motion, with all in favor.

Barry Schrope made a motion to retain Marysville Bank as the depository for township funds, Jim Fuller second the motion, with all in favor.

Barry Schrope made a motion to retain Kurt Hepschmidt as the Emergency Management Coordinator for Wheatfield Township, Jim Fuller second the motion, with all in favor.

Barry Schrope made a motion to retain Bob Mull as the Deputy Emergency Management Coordinator for Wheatfield Township, Jim Fuller second the motion, with all in favor.

Barry Schrope made a motion to retain Jeff Smith as Roadmaster, Jim Fuller second the motion, with all in favor. The auditors will set Jeff's hourly rate at their organizational meeting.

Barry Schrope made a motion to reappoint Dave Jenkins as Township Vacancy Board Chairman, Jim Fuller second the motion, with all in favor.

Barry Schrope made a motion to retain Johanna Rehkamp as Township Solicitor, Jim Fuller second the motion, with all in favor. There will be no fee increase for 2017; fee to remain at \$175 per meeting.

Barry Schrope made a motion to reappoint Jerry Spease as Township Engineer, Jim Fuller second the motion, with all in favor. The 2017 meeting fee will remain the same at \$100 per meeting.

Barry Schrope made a motion to reappoint J.C. Smith as Township SEO, Jim Fuller second the motion, with all in favor. There is no increase to the 2017 fee schedule.

Barry Schrope made a motion to reappoint Lenny Sizer of Madden Engineering Services as Alternate SEO, Jim Fuller second the motion, with all in favor.

Barry Schrope made a motion to reappoint Lester Nace as Zoning Officer, Jim Fuller second the motion, with all in favor.

Barry Schrope made a motion for Lester Nace's hourly rate to remain at \$17.50 per hour, Jim Fuller second the motion, with all in favor.

Barry Schrope made a motion to reappoint Ed Womer as Assistant Zoning Officer, Jim Fuller second the motion, with all in favor.

Barry Schrope made a motion for Ed Womer's hourly rate to remain at \$17.50 per hour, Jim Fuller second the motion, with all in favor.

Barry Schrope made a motion for Dexter Potter to remain full time laborer, Jim Fuller second the motion, with all in favor.

Barry Schrope made a motion for Jim Fuller and Barry Schrope to be called first if a part time laborer would be needed, Jim Fuller second the motion, with all in favor. The auditors will set Barry and Jim's hourly pay rate as part time employees at their organizational meeting.

Barry Schrope made a motion for the hourly rate of \$12.50 per hour for outside part time laborers without a CDL to remain the same, Jim Fuller second the motion, with all in favor.

Barry Schrope made a motion for the hourly rate of \$14.50 per hour with a CDL for outside part time laborers to remain the same, Jim Fuller second the motion, with all in favor.

Barry Schrope made a motion for the mileage rate of .54 cents per mile remain the same, Jim Fuller second the motion, with all in favor.

Barry Schrope made a motion to retain Capital Tax Collection Bureau to collect the local earned income taxes, Jim Fuller second the motion, with all in favor.

Barry Schrope made a motion to reappoint Vicki Jenkins as Capital Tax Delegate, Jim Fuller second the motion, with all in favor.

Barry Schrope made a motion to appoint Jeff Smith as Capital Tax Alternate, Jim Fuller second the motion, with all in favor.

Barry Schrope made a motion to reappoint Vicki Jenkins as the Chief Executive Officer for the township pension fund, Jim Fuller second the motion, with all in favor.

Barry Schrope made a motion to reappoint Vicki Jenkins as the CDL testing contact person, Jim Fuller second the motion, with all in favor. Barry Schrope made the motion to have all random CDL tests conducted on site when available, Jim Fuller second the motion, with all in favor.

Barry Schrope made a motion to reappoint Dave Jenkins to another 4-year term on the Planning Commission, Jeff Smith second the motion, with all in favor.

Barry Schrope made a motion to reappoint John Stansfield to another 5-year term on the Zoning Hearing Board, Jeff Smith second the motion, with all in favor. Paul Myers term expired and Paul did not want to be reappointed. The supervisors will have to look for someone to fill the empty seat.

Barry Schrope made a motion to reappoint John Weldon, David Mills and Jeff Beinhower to another 5-year term on the Recreation Board, Jeff Smith second the motion, with all in favor.

Jim Fuller made a motion to reappoint Vicki Jenkins as Zoning Hearing Board secretary, Jeff Smith second the motion, with all in favor. Jim Fuller made a motion to increase Vicki's hourly rate by 2% per hour for the Zoning Hearing Board secretary, Jeff Smith second the motion, with all in favor.

This concludes the organizational meeting. The supervisors continued with their regular monthly meeting of the Board of Supervisors.

The minutes of the December 5, 2016 regular meeting were presented to the supervisors and posted for attendees in the Township Building prior to the January 3, 2017 regular meeting for public viewing. Jim Fuller made a motion to approve the minutes as presented by the secretary, Jeff Smith second the motion, with all in favor.

David Mills stated he would like to thank the supervisors for continuing to support recreation in the township.

Kraig Nace of the Duncannon EMS wished everyone a Happy New Year. Kraig stated they just received the call numbers from the County which he will have to reconcile with their records and that they will soon begin working on the full end of year report.

Jeff Smith presented the road master report for last month. Jeff stated the road crew has trimmed some trees on Montebello Road and Montebello Farm Road, had the cylinder on the bucket truck rebuilt, plowed and cindered for 3 snow/ice storms, power washed all trucks, had 2 new front tires placed on the blue dump truck, took the blue dump truck to Hoover Bros. for inspection, received 1 load of salt, changed the oil in the F250, changed the fuel filters in the blue dump truck, graded on Narrows Road, pushed over 4 dead ash trees on Narrows Road, changed the hydraulic oil and filter in the bucket truck, graded on Roseglen Road, put in marker stakes at pipes for snow removal and changed the fuel filters in the red dump truck. Barry Schrope stated the red dump truck that was purchased from Saville Township was well worth the money. Barry stated that is the truck he uses for snow removal and it works and runs well.

No representative from the Duncannon Fire Co. was at tonight's meeting.

Barry Schrope stated Hartman Employee Benefits has shopped the health and dental insurance market for the renewal. Barry stated there is no increase again this year for the dental insurance. Barry Schrope made a motion to remain with United Concordia for the dental insurance, Jim Fuller second the motion with all in favor. Barry stated the current health insurance coverage with Health America, which has merged with Aetna; has increased their rates by 25%. Barry stated Hartman Employee Benefits came back with some comparable plans and with the Capital Blue Cross PPO 500 there would be a 1.65% savings on the premium and a slight increase to the employees for co-pays and prescriptions. Jim Fuller made a motion to switch to the Capital Blue Cross PPO plan for the health insurance, Barry Schrope second the motion, with all in favor.

PSATS has completed the annual Disclosure Statement required by Chapter 7-A of Act 44 of 2009, the Municipal Pension Plan Funding Standard and Recovery Act (copy on file). PSATS has asked the supervisors to review the disclosure statement and if it is adequate adopt the Disclosure Statement and place it in the township's pension file. Jeff Smith made a motion to adopt the Disclosure Statement, Jim Fuller second the motion, with all in favor.

The State Convention will be held April 23 – 26, 2017 in Hershey. The supervisors stated they will look over the workshops for the next meeting.

Barry Schrope stated the township planning commission has submitted the revised SALDO Book to the supervisors for their review and comments. The supervisors stated the only concern they have is that the planning commission did not utilize the language recommended by the township solicitor for Section 507A regarding utilities. Jim Fuller stated the supervisors have been advised by the solicitor that the township cannot require a property owner to place the utilities underground for a single home. Jim Fuller made a motion to utilize the language prepared by the solicitor for Section 507A, Barry Schrope second the motion, with all in favor. Jim Fuller made a motion to send a copy to the Perry County Planning Commission for their review and comments after the change has been made to Section 507A, Jeff Smith second the motion, with all in favor.

Jim Fuller made a motion to release \$1200 budgeted as a donation to the Duncannon Senior Citizens Center, Jeff Smith second the motion, with all in favor.

Jim Fuller made a motion to release \$500 budgeted as a donation to the New Bloomfield Library, Barry Schrope second the motion, with all in favor.

A draft volunteer waiver, release form was presented to the supervisors for their review. Barry Schrope stated Johanna Rehkamp has reviewed it as well. Jim Fuller asked those volunteers in attendance if there would be a problem with signing the waiver. Kurt Hepschmidt stated he would. Johanna stated if the volunteers are not willing to sign it they would not be able to volunteer. Jim asked Vicki to make copies of the waiver for the volunteers to review seeing how they have not had a chance to review the waiver before being discussed. Vicki will contact the township insurance carrier to see what is covered under the liability policy, what the deductible is and if medical expenses would be paid. The supervisors tabled the issue until next month.

The supervisors set up a date to look at the previous salt shed bid specifications for Thursday, January 5, 2017 at 9:30 a.m. to see where they can make some adjustments to bring down the price.

Statements of Financial Interest for the year 2016 will be distributed. They are due back April 1, 2017.

Barry Schrope stated the township has received the New Bloomfield Firemen's Relief Association audit and everything was in order (copy on file).

Barry Schrope advised Mike Hoak has come in and paid for his zoning permit.

Lester Nace advised he issued 20 more permits in 2016 than the year before.

Jim Fuller stated recycling is this Saturday and it should be a busy one.

Jim Fuller advised Vicki Jenkins attended the Tri County Regional meeting at Penn Twp. for him in November. Jim stated they discussed about the rock slope job in Marysville, the Rt. 850/Rt. 34 intersection, retail stores in Howe Township, medical marijuana facility in Penn Twp., etc.

Jeff Smith made a motion to approve the checks from the general fund for the month of December. They were as follows:

3504 – 3539, 11-2016, 011-2016, 120616 and 120716

Jim Fuller second the motion to approve the checks, with all in favor.

There being no further business Barry Schrope made a motion to adjourn the meeting, Jeff Smith second the motion, with all in favor. Meeting adjourned at 8:15 p.m.

Respectfully Submitted,



Vicki L. Jenkins
Twp. Secretary