

The organizational meeting of the Wheatfield Township Supervisors was held Monday, January 4, 2016 in the Township Building. Barry Schrope called the meeting to order at 7:00 p.m. Present were Barry Schrope, Jim Fuller, Jeff Smith, Johanna Rehkamp, Vicki Jenkins, Lester Nace, Rick Schaar, Dexter Potter, Mary Smith, Annette Mullen, Dave Jenkins, D.F. Neumayer, Kurt Hepschmidt, David Mills and Paul Krieger.

Jeff Smith led the pledge to the American flag followed by a brief moment of silence.

The first order of business was to reorganize. Jim Fuller was appointed as Temporary Chair to start the reorganization, Johanna Rehkamp was appointed as Temporary Secretary.

Jim Fuller made a motion to appoint Barry Schrope as Chairman, Jeff Smith second the motion, with all in favor.

Barry Schrope made a motion to appoint Jim Fuller as Vice-Chairman, Jeff Smith second the motion, with all in favor.

Jeff Smith made a motion to retain Vicki Jenkins as Secretary/Treasurer, Barry Schrope second the motion, with all in favor.

Barry Schrope made a motion to increase the hourly rate of all full time employees (Vicki Jenkins and Dexter Potter) by 2%, Jeff Smith second the motion, with all in favor.

Barry Schrope made a motion to lower the Treasurer bond for Vicki Jenkins to \$200,000, Jim Fuller second the motion, with all in favor.

Barry Schrope made a motion to keep the Recreation Board Treasurer bond for Bob Foltz at \$50,000, Jeff Smith second the motion, with all in favor.

Jim Fuller made a motion to retain Marysville Bank as the depository for township funds, Jeff Smith second the motion, with all in favor.

Barry Schrope made a motion to retain Kurt Hepschmidt as the Emergency Management Coordinator for Wheatfield Township, Jim Fuller second the motion, with all in favor.

Barry Schrope made a motion to retain Bob Mull as the Deputy Emergency Management Coordinator for Wheatfield Township, Jim Fuller second the motion, with all in favor.

Jim Fuller made a motion to retain Jeff Smith as Roadmaster, Barry Schrope second the motion, with all in favor. The auditors will set Jeff's hourly rate at their organizational meeting.

Jim Fuller made a motion to appoint Dave Jenkins as Township Vacancy Board Chairman, Jeff Smith second the motion, with all in favor.

Jim Fuller made a motion to retain Johanna Rehkamp as Township Solicitor, Barry Schrope second the motion, with all in favor. There will be no fee increase for 2016; fee to remain at \$175 per meeting.

Jim Fuller made a motion to reappoint Jerry Spease as Township Engineer, Barry Schrope second the motion, with all in favor. The 2016 meeting fee will remain the same at \$100 per meeting.

Jeff Smith made a motion to reappoint J.C. Smith as Township SEO, Barry Schrope second the motion, with all in favor. There is no increase to the 2016 fee schedule.

Barry Schrope made a motion to reappoint Lenny Sizer of Madden Engineering Services as Alternate SEO, Jeff Smith second the motion, with all in favor.

Jim Fuller made a motion to reappoint Lester Nace as Zoning Officer, Jeff Smith second the motion, with all in favor.

Barry Schrope made a motion for Lester Nace's hourly rate to remain at \$17.50 per hour per Lester's request, Jeff Smith second the motion, with all in favor.

Barry Schrope made a motion to reappoint Ed Womer as Assistant Zoning Officer, Jim Fuller second the motion, with all in favor.

Barry Schrope made a motion for Ed Womer's hourly rate to remain at \$17.50 per hour, Jeff Smith second the motion, with all in favor.

Barry Schrope made a motion for Dexter Potter to remain full time laborer, Jeff Smith second the motion, with all in favor.

Jeff Smith made a motion for Barry Schrope and Jim Fuller to be called first if a part time laborer would be needed, Barry Schrope second the motion, with all in favor. The auditors will set Barry and Jim's hourly pay rate as part time employees at their organizational meeting.

Barry Schrope made a motion to add Dave Linville to the part time laborer call list, Jeff Smith second the motion, with all in favor.

Barry Schrope made a motion for the hourly rate of \$12.50 per hour for outside part time laborers without a CDL to remain the same, Jeff Smith second the motion, with all in favor.

Barry Schrope made a motion for the hourly rate of \$14.50 per hour with a CDL for outside part time laborers to remain the same, Jeff Smith second the motion, with all in favor.

Barry Schrope stated all full time employees' vacation, sick and personal days are set by the employee handbook.

Barry Schrope made a motion to pay for mileage at the rate of .54 cents per mile, the 2016 IRS Standard Mileage Rate, Jeff Smith second the motion, with all in favor.

Jim Fuller made a motion to retain Capital Tax Collection Bureau to collect the local earned income taxes, Barry Schrope second the motion, with all in favor.

Jim Fuller made a motion to reappoint Vicki Jenkins as Capital Tax Delegate, Jeff Smith second the motion, with all in favor.

Barry Schrope made a motion to appoint Jeff Smith as Capital Tax Alternate, Jim Fuller second the motion, with all in favor.

Jim Fuller made a motion to reappoint Vicki Jenkins as the Chief Executive Officer for the township pension fund, Jeff Smith second the motion, with all in favor.

Jeff Smith made a motion to reappoint Vicki Jenkins as the CDL testing contact person, Jim Fuller second the motion, with all in favor. Jeff Smith made the motion to have all random CDL tests conducted on site when available, Jim Fuller second the motion, with all in favor.

Barry Schrope made a motion to reappoint Paul Finkenbinder and Bob Rhoades to another 4-year term on the Planning Commission, Jeff Smith second the motion, with all in favor.

Jeff Smith made a motion to reappoint Mike Petersen to another 5-year term on the Zoning Hearing Board, Jim Fuller second the motion, with all in favor.

Barry Schrope made a motion to reappoint Bob Foltz and Shawn Fuller to another 5-year term on the Recreation Board, Jeff Smith second the motion, with all in favor.

Barry Schrope made a motion to reappoint Vicki Jenkins as Zoning Hearing Board secretary, Jeff Smith second the motion, with all in favor. Barry Schrope made a motion for Vicki's hourly rate to be \$16.53 per hour for the Zoning Hearing Board secretary, Jeff Smith second the motion, with all in favor.

This concludes the organizational meeting. The supervisors continued with their regular monthly meeting of the Board of Supervisors.

The minutes of the December 7, 2015 regular meeting and the December 21, 2015 workshop were presented to the supervisors and posted for attendees in the township building prior to the January 4, 2016 regular meeting for public viewing. Jim Fuller made a motion to approve the December 7, 2015 minutes and the December 21, 2015 minutes as presented by the secretary, Barry Schrope second the motion, Jeff Smith abstained (was not supervisor in December).

Barry Schrope stated Annette Mullen had a portrait painted of the Montebello Road Bridge and donated it to the township. Annette Mullen stated Sandra Philpott painted the picture.

Annette Mullen stated she was reading the article Luke wrote in this week's Duncannon Record about the fire company and she agrees with everything he wrote; she just wished he would have put in the article that there is a commitment that the township and fire company need to work together to solve things. Annette stated she would like to know from the supervisors their commitment on attending the fire committee meetings. Annette stated she does have concerns regarding their debt and that they have different visions, but the township still has to work with them. Annette advised she is still working on the electronic recycling for spring cleanup. Annette stated she was also going to check on the surveyor (Todd Lyons) issue.

Kurt Hepschmidt stated he would like to make himself available to attend the fire committee meetings.

David Mills stated on behalf of the recreation board they would like to thank the supervisors for continuing to support recreation in the township.

Barry Schrope stated he would like to give a shout out to the fire companies for a good job at a barn fire over the weekend in New Bloomfield.

Jeff Smith presented the road master report for last month. Jeff stated the road crew has had the brown and blue dump truck inspected, cleaned up down trees from a storm on Roseglen Road and Linton Hill Road, cleaned up the shop, mounted a light on the building for the flag pole, painted the lines for the handicap parking spot, caulked the lines in the concrete, cleaned out the New Holland tractor for the trade in, received the new tractor, trimmed trees on Montebello Road, had the red dump truck inspected, power washed the equipment, had the cylinder rebuilt for the backhoe, cut down trees on Pleasant Grove Road and trimmed trees on Pleasant Grove Road.

No representative from the Duncannon Fire Co. was at tonight's meeting.

Barry Schrope stated Hartman Employee Benefits has shopped the health insurance market and that there is an increase no matter which insurance you go with. Barry stated with the renewal for Health America the employees will have more responsibility with co-pays, deductibles, etc. Barry Schrope made a motion to retain Health America for the health insurance and United Concordia for the dental insurance, Jim Fuller second the motion, with all in favor. There was an 11.37% increase on the health insurance and no increase on the dental insurance.

Barry Schrope advised a letter has been received (copy on file) from the attorney for Glenn O. Hawbaker, Inc. regarding the paving job on Windy Hill Road. Barry stated all supervisors decided they were going to deduct for liquidated damages since the job was not completed by the completion date on the signed contract. Barry stated the attorney would like to set up a meeting with the township. Jeff Smith stated the problems started at the beginning of the job with the driveway issues. The supervisors asked Johanna Rehkmapp to contact them to see if they would come to the next township meeting on February 1st.

Barry Schrope stated because of the supervisor change a new Resolution and Promulgation for the Emergency Management Operations Plan already in place would need to be signed. Barry Schrope made a motion to sign and adopt the resolution and promulgation, Jim Fuller second the motion, with all in favor.

PSATS has completed the annual Disclosure Statement required by Chapter 7-A of Act 44 of 2009, the Municipal Pension Plan Funding Standard and Recovery Act (copy on file). PSATS has asked the supervisors to review the disclosure statement and if it is adequate adopt the Disclosure Statement and place it in the township's pension file. Barry Schrope made a motion to adopt the Disclosure Statement, Jeff Smith second the motion, with all in favor.

The State Convention will be held April 17 – 20, 2016 in Hershey. Barry Schrope and Jeff Smith stated they did not think they were interested in going this year. Jim Fuller stated he will look over the workshops for the next meeting.

Barry Schrope stated the supervisors have been working on revising all fee schedules for zoning permits and subdivision and land development plans and establishing new fees for sign permits, communication tower permits, home occupation permits and approval of driveway permits along State roads (if required) for the township. Barry stated Resolution #01-2016 amends the building/zoning permits fees under Resolution #08-2003. Jim Fuller made a motion to sign and adopt Resolution #01-2016, Jeff Smith second the motion, with all in favor. The supervisors are still working on revising fees for subdivision and land development plans.

Jim Fuller made a motion to release \$1200 budgeted as a donation to the Duncannon Senior Citizens Center, Barry Schrope second the motion, with all in favor.

Barry Schrope made a motion to release \$500 budgeted as a donation to the New Bloomfield Library, Jim Fuller second the motion, with all in favor.

Statements of Financial Interest for the year 2015 will be distributed. They are due back April 1, 2016.

Jeff Smith stated he spoke with Pennoni and they advised him the engineering for the Montebello Road Bridge should be done by the end of January and the permits from DEP should be received by January 15th. Jeff stated the township should be able to obtain quotes the beginning of February. Johanna Rehkamp will contact the consulting group for Nationwide that came out and looked at the bridge to see where there quote came in at.

Barry Schrope reminded those interested in attending the Perry County Convention to please let Vicki know by January 15th.

Jeff Smith stated a stop sign at Windy Hill Road and Rt. 274 was damaged in an accident. Jeff stated he has a copy of the incident report with the person's name on it that caused the damage. The supervisors advised Jeff to prepare a bill and send to the person responsible for the cost of the sign, post, labor, etc.

Lester Nace stated a driveway permit has been issued to Mr. Palomba on Montebello Farm Road. Lester stated the work must be completed within 1 year.

Jim Fuller stated there were 12 volunteers at this month's recycling. Jim thanked those who come out each month and help. Jim stated the plastic container is overflowing each month and that he would like to get prices for next month's meeting for a Fisher Building to hold the overflow of plastics or if it would be cheaper to build something.

Annette Mullen asked if there were any plans to install the new township sign. The supervisors stated there was a question as to what the State right-of-way is. Barry Schrope stated it could go behind the curb.

Barry Schrope made a motion to approve the checks from the general fund for the month of December. They were as follows:

3014 – 3059, 11-2015, 011-2015, 120715A and 120715B

Jeff Smith second the motion to approve the checks, with all in favor.

There being no further business Jeff Smith made a motion to adjourn the meeting, Barry Schrope second the motion, with all in favor. Meeting adjourned at 8:25 p.m.

Respectfully Submitted,

Vicki L. Jenkins
Twp. Secretary