

The regular meeting of the Wheatfield Township Supervisors was held Tuesday, September 2, 2014 in the Township Building. Barry Schrope called the meeting to order at 7:30 p.m. Present were Barry Schrope, Jim Fuller, Annette Mullen, Johanna Rehkamp, Vicki Jenkins, Lester Nace, Rick Schaar, Bob Johnson, Dexter Potter, Martha Kauffman, Dave Jenkins, Bob Rhoades, Kurt Hepschmidt, David Mills, Kraig Nace, Jeff Beinhower, Judi Fry, Herb Field, Jeff Smith, Christopher Knarr, James Strong and Chris Fricchione.

Annette Mullen led the pledge to the American flag followed by a brief moment of silence.

The minutes of the August 4, 2014 regular meeting were presented to the supervisors and posted for attendees in the township building prior to the September 2, 2014 regular meeting for public viewing. Jim Fuller made the motion to approve the minutes as presented by the secretary, Barry Schrope second the motion, Annette Mullen abstained (not at August's meeting).

David Mills thanked the supervisors for continuing to support recreation in the township. David also read aloud a letter received from someone using the park thanking the volunteers for taking such good care of the park.

Kraig Nace of the Duncannon EMS thanked the township and the residents for their ongoing support.

Judi Fry of the New Bloomfield public library stated she is here tonight asking the supervisors for their consideration of a donation when preparing the upcoming year's budget. Annette Mullen asked if the library had a website to link to the township's website. Judy indicated the website would be on the information she gave them.

Herb Field stated he has some comments on the cellular tower he will save till the agenda item is discussed and also asked if the solicitor has reviewed when a public document becomes available. Barry Schrope indicated that would be discussed as an agenda item tonight.

Jeff Smith presented the Road Master report for the month of August. Jeff stated the road crew has replaced a 15" pipe and inlet box on Windy Hill, hauled 8 loads of 2A modified, took the junk pipe from Windy Hill and Linton Hill to Deimler's, power washed all the trucks and equipment, replaced the serpentine belt on the F450, mowed at the Covered Bridge, hauled 5 ton cracker dust and 5 ton of topsoil to Wagner Park, cold patch various spots on road, weed wacked around all guard rails and bridges, cleaned up a tree that came down on Loshes Run, fixed a tile on Linton Hill that was washing out, graded along Linton Hill, put new blades on the mower, graded on Windy Hill, graded on Dugans Mill, replaced a 4' culvert pipe on Linton Hill, hauled riprap, filled in ditches on Windy Hill and Linton Hill and started mowing along township roads. Jeff stated McNaughton's will be fixing the hump on Narrows Road at the end of this month.

James Strong of Cellco Partnership d/b/a Verizon Wireless presented the Joe Jr. & Gwendolyn McNaughton land development plan for the leasing of ground to install a cellular communications tower. Mr. Strong stated all outstanding items and comments have been addressed and the township planning commission has recommended approval of the plan and the requested AOR's at their August meeting. The requested AOR's are as follows: 1 – Preliminary Plan Procedure and 2 – Final Plat Specification. Jim Fuller made a motion to accept the AOR's as requested, Annette Mullen second the motion, with all in favor. Mr. Strong stated they are here tonight requesting conditional approval of the plan pending a certificate of insurance is received, bonding if required by the supervisors, tower removal agreement signed and inspections would be done according to the zoning requirements. The supervisors discussed bonding issues with the solicitor and asked for clarification and guidance. Herb Field questioned the 100' x 100' lease for a tower that is 189' tall so if it falls 89' will be out of the lease area. Herb stated he thinks it is a good idea if it is bonded but to keep in mind 30 years from now prices will be higher to dismantle, he also thinks it would be nice to have an enhanced emergency response for first responders to have a buffer and safety zone. Herb stated his family members have good coverage in his area and he would like the township to verify the information Verizon is telling us with their coverage maps. Herb stated he does not personally oppose this particular tower, he just wants to ensure the proper approval process was followed and that it was developed to be safe. Herb stated Verizon refuses to indicate if there are other cellular towers being planned in this area and how many. The supervisors stated they would like bonding for the removal of the tower and maintenance of the fence and trees. Annette Mullen made the motion to conditionally approve the plan pending bonding is received for removal of the tower and maintenance of the fence and trees, receipt of the certificate of insurance, receipt of the lease term agreement, receipt of the tower removal agreement, inspections done according to zoning ordinance requirements, engineering bills being paid and signatures of Mr. & Mrs. McNaughton on the plan, Jim Fuller second the motion, with all in favor. Barry Schrope asked Mr. Strong if there is more cellular tower proposed for Wheatfield Township. Mr. Strong stated Verizon has a lot of sites in the process in Perry County. Annette Mullen asked about the site talked about on Montebello Farm Road. Mr. Strong indicated Verizon is looking at a site in that area. Annette stated there main concern is getting coverage at Wagner Park.

Bids received for the Wheatfield Township Building Addition were opened and read aloud. The results were as follows:

Wayne Leshner Inc. - \$104,917.50

L.B.K. Services, LLC - \$152,000.00

Johanna Rehkamp advised the supervisors have 60 days to approve the bid. The supervisors stated they would like to look over the bid and go over the bid and details with the low bidder before awarding. Barry Schrope made a motion to schedule a special meeting on September 9, 2014 at 8:00 a.m. to award the bid if all is satisfactory, Annette Mullen second the motion, with all in favor. The meeting will be advertised in The Sentinel to meet time requirements. The supervisors asked Jeff Smith if he and Dexter could take down the flag pole and move the diesel tank. Jeff stated the diesel tank could be moved into the shed out back then it will be out of the weather and the shed will be locked. Jeff stated the diesel tank will need a new fuel counter.

At last month's meeting the supervisors discussed temporarily moving the office and meetings to the Duncannon EMS Building. Kraig Nace stated the space is available and they would be happy to accommodate the needs of the township. Annette Mullen made a motion to relocate the office temporarily and township meetings during construction to the Duncannon EMS Building, Barry Schrope second the motion, with all in favor. The location change will be advertised in the local papers.

Barry Schrope stated LTAP is coming September 16<sup>th</sup> to train Jeff Smith and Dexter Potter and possibly himself on how to perform a traffic speed study. Vicki Jenkins advised she spoke with Helen at Penn Township and they are okay with Wheatfield Twp. doing a speed study on their section of Linton Hill Road (going towards Creek Road); they would just like a copy of the speed study when done for police enforcement.

At last month's meeting Herb Field discussed public records and when do they become a public record. Johanna Rehkamp stated there is currently a procedure in place for requesting records. Vicki Jenkins stated when a copy of a record is requested a right to know request form would need to be filled out. Vicki stated her problem was giving information prior to a meeting that has not been officially looked at. Vicki stated she spoke with Helen at Penn Twp. and she indicated they would have allowed the person to look at the record but would not have allowed a copy of the record till it was officially reviewed. Johanna stated her understanding is once a document is received in the office it becomes a public record. The supervisors stated they felt the same and if a record is requested before it is officially reviewed no copies will be made, it can be reviewed in the office and if they are questioned before seeing the information they will simply state they have not reviewed the document and cannot comment on it at this time. Annette Mullen stated she just doesn't want the secretary hassled about a document, if there is a concern it should be brought to the supervisors or appropriate committee.

PSATS has sent correspondence requesting action for Health/Life/Disability participants and Pennsylvania Municipalities Pension Trust participants (copies on file). PSATS stated many changes have been made in the health care industry and to the laws regulating retirement and pension plans in recent years and to update these documents they are asking township to adopt the Amended Trust Agreements by resolution. Annette Mullen made a motion to approve and sign the Amended Trust Agreements, Barry Schrope second the motion, with all in favor.

Barry Schrope advised a township resident Martha Kauffman had contacted the township office regarding a letter and a bill she received from Fire Recovery USA who represents the Duncannon Fire Co. (copy on file). Barry indicated he spoke with Mrs. Kauffman and she indicated that she had left a message for Mr. Worner but to date she had not heard back from him. The bill is for \$8,300, for 4 trucks on scene 4 hours at \$1900/hr. and 2 – 50' sections of hose damaged at \$350/ea. Barry stated he called Byron Worner and asked if the company and billing was legitimate and Byron indicated yes that Fire Recovery USA handles their billing. Barry also advised Byron that no one has returned Mrs. Kauffman's call to date and that she is just looking for clarification. Mrs. Kauffman stated that Byron did call her after the phone call from Barry. Barry stated he spoke with Mrs. Kauffman and she indicated her insurance adjuster would like to speak with the supervisors. Barry called the adjuster Michael Patowski and he said on the billing letter from Fire Recovery it states about the authority to bill for services provided per a resolution/ordinance that Wheatfield Township has. Barry asked for Michael to fax him a copy of the resolution. Barry indicated the resolution they used is for Duncannon Borough and the Duncannon Fire Co. is using this resolution to bill Wheatfield township residents and possibly others. The supervisors would like to know if others in the township who had a fire received a bill. Annette Mullen stated she was not aware that they could do this and she would like to know how many fires there were in Wheatfield Township and how many bills were submitted. Annette stated she would contact Emergency Management and gather information so it could be discussed at the special meeting on September 9th. Barry stated we spoke with Penn Township and they do not have an ordinance or resolution with Duncannon Fire Co. either. Mrs. Kauffman stated the fire company should not be allowed to bill their insurance company directly; they should have at least been made aware of the billing first. Johanna Rehkamp stated she believes the fire company

cannot bill Mrs. Kauffman because the township does not have an ordinance in place stating they can and they do not have a contract with Mrs. Kauffman. Annette stated this is why the township should not have a fire tax; the fire company would be able to control how much money they could get. Jim Fuller stated he is afraid Fire Recovery is going to keep pressing her for the money. Mrs. Kauffman stated she has spoken with 2 people from there and they indicated it was a mistake she received the bill, but has not received any letter indicating that she does not owe it at this point. Barry indicated he is aware that Mr. Dersham of Penn Twp. received a bill but does not know if it was paid. It was discussed on making them have an independent audit done. The supervisors stated they would gather information from the county and then schedule a meeting with the Duncannon Fire Co. before the next supervisors meeting.

Correspondence has been received from the county regarding graffiti removal on the Dellville Covered Bridge. Wil Cameron from Pennoni Assoc. stated they were going to use sodium bicarbonate to remove the graffiti; this would be a safe method as to not damage the wood.

Correspondence has been received from FEMA indicating they have approved our Hazard Mitigation Plan.

Barry Schrope stated a zoning variance hearing for Justin Conrad is scheduled for September 23, 2014 at 6:30 p.m. at the Duncannon EMS Building.

Correspondence has been received from the Commonwealth of PA Public Employee Retirement Commission regarding the township's pension plan. The distress determination score for Wheatfield Township is zero (copy on file).

At last month's meeting the supervisors discussed an issue regarding someone posting no trespassing signs on a gate to a piece of property owned by the township and asked the solicitor to review the plan and get back to them. Johanna Rehkamp advised they cannot post the property because they do not have exclusive right to the right of way and cannot restrict others from using the right of way. Jim Fuller stated the signs have been removed and signs indicating it is a game commission cooperative site have been put up. Jim stated he has spoken to Mr. Worthy since then indicating the township owns the land and the only signs suitable to put on the gate would be no unauthorized vehicles. Jim stated Mr. Worthy applied to the State for a highway occupancy permit and received a highway occupancy permit for there and that is not his property to apply for the permit. Jim stated he does not feel the permit is legal because he is not the owner. The supervisors indicated they want this issue taken care of and will obtain information from PennDOT on the highway occupancy permit and forward it to the solicitor for her to draft a letter to send to Mr. Worthy.

Jim Fuller stated he spoke with Dan Kirk of Carroll Township and he asked if Wheatfield Township would be interested in plowing snow on a section of Pine Hill in Rye Township that Rye Township currently takes care of. Jim stated Dan indicated he will call him to set up a meeting to discuss.

Jim Fuller spoke of the proposed rock slide project on 11 & 15 and encourages all to attend meetings regarding the project and voice concern of closing off the road.

Barry Schrope made a motion to approve the checks from the General Fund for the month of August. They were as follows:

2329 – 2363, 07-2014, 0007-2014, 080714A and 080714B

Annette Mullen second the motion to approve the checks, with all in favor.

There being no further business Annette Mullen made a motion to adjourn the meeting, Barry Schrope second the motion, with all in favor. Meeting adjourned at 10:15 p.m.

Respectfully Submitted,

Vicki L. Jenkins  
Twp. Secretary