

The regular meeting of the Wheatfield Township Supervisors was held Tuesday, September 4, 2012 in the Township Building. Jim Fuller called the meeting to order at 7:30 p.m. Present were Jim Fuller, Barry Schrope, Annette Mullen, Johanna Rehkamp, Vicki Jenkins, Lester Nace, Dexter Potter, Bob Foltz, Dave Jenkins, Dianne Dahlin, David Mills, Darlene Johnson and Holly Potter.

Jim Fuller advised Dianne Dahlin will be recording tonight's meeting.

Jim Fuller led the pledge to the American flag followed by a brief moment of silence in honor of the men and women who serve our country in the armed forces.

The minutes of the August 6, 2012 regular meeting, August 14, 2012 special meeting, July 2, 2012 workshop, August 7, 2012 workshop and the August 21, 2012 workshop were presented to the supervisors and posted for attendees in the township building prior to the September 4, 2012 regular meeting for public viewing. Jim Fuller made the motion to approve the minutes of the August 6, 2012 regular meeting and the August 14, 2012 special meeting as presented by the secretary, Annette Mullen second the motion, Barry Schrope abstained, stating he was not at either meeting. Barry Schrope made the motion to approve the minutes of the July 2, 2012 workshop as presented by the secretary, Annette Mullen second the motion, with all in favor. Jim Fuller made the motion to approve the minutes of the August 7, 2012 workshop as presented by the secretary, Annette Mullen second the motion, Barry Schrope abstained, stating he was not at the workshop. Jim Fuller made the motion to approve the minutes of the August 21, 2012 as presented by the secretary, Barry Schrope second the motion, Annette Mullen opposed, stating she would like to give the auditors opportunity to look over the minutes prior to approval.

Dianne Dahlin asked if she is to understand correctly that at the last workshop meeting, which was a workshop, the supervisors made changes to the employee handbook and now it is being passed tonight. Annette Mullen advised the handbook is not even close to being completed. Jim Fuller advised the supervisors were just voting on the minutes of the meeting.

David Mills stated he would like to thank the supervisors for continuing to support Wagner Park and recreation in the community.

Darlene Johnson stated she wondered if Annette and Barry had any discussion regarding requiring a road master report on a monthly basis. Darlene stated she asked back in July and that she will keep bringing it up until she gets an answer. Barry Schrope advised when Jim Fuller is no longer road master and someone takes his place they will have to come to the meetings or prepare a statement. Darlene stated it would be nice to have a report on what has been done and what is being planned to be done with the roads. Barry stated they have the monthly payroll reports to look at. Darlene stated the people of the township do not have the payroll reports to see. Barry advised it is fine with him to do the road master report. Darlene asked Jim if he has a problem doing a report. Jim advised he does not have a problem with it but she is the only one requesting a report and the supervisors don't usually cater to one person in the township; usually a coalition comes in and suggests something. Annette Mullen stated as a supervisor it would be very helpful and informative and could be instituted before Jim retires.

Annette Mullen made a motion to include a road master's report in the monthly meeting after the public comment portion of the agenda, unless there would be a subdivision plan then it would be after the subdivision plan, Barry Schrope second the motion, with all in favor.

The supervisors have received a letter of resignation from Kent Johnson for his position as township auditor. Annette Mullen made a motion to accept Mr. Johnson's resignation, Barry Schrope second the motion, with all in favor.

Jim Fuller stated the auditor position must be filled within 30 days. Annette Mullen asked if the opening will be posted in the paper. Jim Fuller stated he does not think it needs to be advertised in the paper. Jim stated there was one person that has called the office interested in the position and he did not know her name. Vicki Jenkins stated it was Meagan Thorpe who contacted the office. Annette asked if it could be put on the cable channel. Barry Schrope stated it could be put on the website. Annette stated she would put it on the website, cable and the Duncannon Record, Jim advised he would put it where it doesn't cost any money, Barry stated if the cable is free he is okay with that and does not think it needs to be in the paper. Jim Fuller made a motion to advertise the position on the website and cable channel, Barry Schrope second the motion, Annette Mullen opposed, stating she wanted the advertisement in the Duncannon Record and wants the people to know she wanted this well advertised and that it is open

to everybody and the other supervisors do not want to pay for the advertisement in the Duncannon Record because of the cost.

The signed recycling contract has been received back agreeing to the new terms of picking up the containers within one week after recycling and providing a tarp to put over the plastics container. The supervisors signed the contract. A copy of the signed contract will be forwarded to Mr. Sylvester.

Annette Mullen stated she spoke with Sally Tengeres regarding electronic recycling. There are three recyclers who service Perry County. Annette stated whoever takes the electronic recyclables has to be working with someone who is certified. Annette stated they could contact the three companies and see what they could do about bringing a bin on recycling day and working with the township.

The cable franchise agreement resolution was discussed. Johanna Rehkamp advised she has emailed the person she has been working with and has requesting changing the term of the agreement to 2 years instead of 3 years and about providing telephone service to Wagner Park if it becomes available there. Johanna advised the lady she is working with is out on maternity leave and she has not received an answer back. Annette Mullen stated she spoke with Brian Cunningham who is the field supervisor for around here and he looked into the situation and the service does not go near the park. Johanna advised she would bring the revised agreement to the next meeting for signatures.

Jim Fuller advised Wilson Paving has repaired the pavement at the Pine Hill Road Bridge. The bill was \$593. The supervisors stated they would probably have more legal costs in trying to recover the money from the contractor or county for the repair than they would for the bill received. Barry Schrope made a motion to pay Wilson Paving, Jim Fuller second the motion, with all in favor.

Jim Fuller made a motion to schedule and advertise the two workshop dates for the employee handbook on September 18, 2012 at 7:30 p.m. and October 2, 2012 at 7:00 p.m., Annette Mullen second the motion, with all in favor.

PSATS has sent correspondence regarding adopting a resolution regarding professional services. The Auditor General's office is requiring all townships to establish their own procedures rather than operating under the umbrella of the Pa. Municipalities Pension Trust. The secretary advised she has spoken with Diane Calhoun of PSATS and Diane advised if a change is made in the pension administrator RFP's must be obtained and also when the Auditor General's office does there audit they will request a copy of the resolution and if one is not on file the township might receive a written warning. There was question regarding Section 5-A conflict of interest policy. Johanna Rehkamp advised she will do some research and report back to the supervisors. Issue tabled until next month.

An email has been received from Kraig Nace of Duncannon EMS regarding fire restoration companies showing up during a loss-producing event and soliciting business. Jim advised there have been 5 fires in Wheatfield Township this year and at the most vulnerable time these companies are coming in and trying to solicit business. The secretary read aloud the email received (copy on file) from Frank Williamson, Chief of Police/Public Safety Director of Lower Allen Township. Jim advised he is bringing this up as a matter of public interest.

Wheatfield Township has received notification from the insurance company attorney that the lawsuit brought forward from the Foreman family regarding the accident at the railroad crossing on Linton Hill Road has been settled. The railroad defendants have settled the case and the plaintiffs have agreed to execute a General Release and dismiss all parties. Wheatfield Township pays \$0.

Annette Mullen asked what the response was for the emails received regarding the sealcoat project in Wheatfield Estates. The secretary advised she did not respond, only responded by stating the emails would be forwarded to the supervisors. There were 3 emails received, 2 regarding the sealcoat and 1 regarding the Sulphur Springs Bridge. Annette read aloud the email received (copy on file) regarding the sealcoat. Annette advised she was approached by 2 people who could not understand why that road was being done. Annette asked if the contractor came within 2 weeks to vacuum the loose stones. Jim advised they did. Annette asked when doing developments in the future could the contractor come back within 1 week. Jim advised it should not be a problem it would just have to be in the contract. The supervisors asked the secretary to respond by saying the road has been looked at the last 2 years, was full of spider cracks, water gets in the cracks and causes damage and in the future the supervisors will look at vacuuming development areas in a week instead of two and to thank her for her comment. Annette stated in response to the email regarding the Sulphur Springs Bridge project updates could be posted on the township website. Surveying has been completed and notices were mailed to all affected

residents. Lester Nace advised the PennDot representative could give the township an update. Jim advised he will work with the secretary in responding to the email.

Annette Mullen asked what the status is of the Hidden Driveway Sign request on Spring Road. Jim advised he has the paper work but has not followed through with it as of yet. Jim stated LTAP suggested contacting the townships PennDot representative for further help. Jim advised the technical data has been received from LTAP and there were a couple of suggestions; improve the sight lines out of the driveway in each direction to satisfy the minimum requirements by keeping the vegetation cut back, install two signs one in each direction, but there does not appear to be any crash history related to the driveway or leave as is. The supervisors asked the secretary to respond by stating the township has looked into the situation and the technical data received from the engineer and at this time does not support the placement of Hidden Driveway signs.

Jim Fuller made a motion to approve the checks from the General Fund for the month of August. They were as follows:

17110 – 17149, 0007-2012 and 07-2012

17117, 17129 – Barry and Annette approved, Jim abstained.

Barry Schrope second the motion to approve the checks, with all in favor.

There being no further business Jim Fuller made a motion to adjourn the meeting, Annette Mullen second the motion, with all in favor. Meeting adjourned at 9:00 p.m.

Respectfully Submitted,

Vicki L. Jenkins
Twp. Secretary