

The regular meeting of the Wheatfield Township Supervisors was held Monday, February 6, 2012 in the Township Building. Jim Fuller called the meeting to order at 7:30 p.m. Present were Jim Fuller, Barry Schrope, Annette Mullen, Johanna Rehkamp, Vicki Jenkins, Lester Nace, Rick Schaar, Dexter Potter, Holly Potter, Bob Foltz, John Weldon, Bob Rhoades, Dave Jenkins, Darlene Johnson, Dianne Dahlin, David Mills and Kraig Nace.

Barry Schrope led the pledge to the American flag with a brief moment of silence afterwards in honor of those in harm's way.

The minutes of the January 3, 2012 meeting were presented to the supervisors and posted for attendees in the township building prior to the February 6, 2012 regular meeting for public viewing. Barry Schrope made a motion to approve the minutes as presented by the secretary, Annette Mullen second the motion, with all in favor.

Holly Potter stated she would like to thank the road crew for plowing snow last Saturday, she leaves for work at 5 a.m. and all her roads were plowed.

David Mills would like to thank the township for continuing to support recreation in the township.

Kraig Nace of the Duncannon EMS presented their year-end call statistic report and call analysis by municipality report to the supervisors. Mr. Nace thanked the supervisors for their ongoing support.

The State Convention will be held May 6 – 9, 2012 in Hershey. No supervisors will be attending this year.

Annette Mullen made a motion for spring cleanup to be held Thursday, April 19 through Saturday, April 21, 2012, Jim Fuller second the motion, with all in favor. Dumpster bids will be obtained for next month's meeting.

Wilson Consulting Group, PC has forwarded to the supervisors the Technical and Price Proposal for the preliminary engineering and final design for the Sulphur Springs Bridge. The proposal has been reviewed and found to be acceptable by PennDOT consultant manager McCormick Taylor. If the proposal is acceptable to the township an acceptance letter and three copies of the Technical and Price Proposal must be forwarded to McCormick Taylor. Jim Fuller made a motion to forward the three copies and acceptance letter to McCormick Taylor, Barry Schrope second the motion, with all in favor.

The township planning commission has recommended approval of the proposed speed limit ordinance for Sulphur Springs Road and the repeal of ordinance #26-8-96 to the supervisors. Jim Fuller made a motion to advertise the proposed ordinances and schedule a public hearing for March 5, 2012 at 7:00 p.m., Annette Mullen second the motion, with all in favor.

Jim Fuller stated since the last meeting the working supervisors have received from the auditors a 1% raise (Jim) and a 2% raise (Barry). Jim stated the outside part time laborer rate with no CDL and the assistant zoning officer received no increase and to keep consistent and fair it would seem this should be revisited. Annette Mullen stated the reason she did not give an increase for the outside part time laborer is because for snow she would rather use people with a CDL license and has no interest increasing the part time labor rate. Barry Schrope stated the raises should be equal to everybody. Annette stated the assistant zoning officer has not been used. Jim stated for fairness the assistant zoning officer's hourly rate should be increased as well. Jim Fuller made a motion to increase the outside part time laborer hourly rate with no CDL and the assistant zoning officer's hourly rate by 2% in conjunction with the other raises given at the January meeting, Barry Schrope second the motion, Annette Mullen abstained.

A letter of resignation has been received by Barb Zeigler for the planning commission. Barb has moved from the township and as a DCED requirement, members on the planning commission must be a resident of the township. Jim Fuller made a motion to accept Barb Zeigler's letter of resignation, Annette Mullen second the motion, with all in favor. Volunteer applications have been received from Holly Potter and Dave Jenkins. Annette Mullen asked if there was a list of volunteers received from the comprehensive plan survey. Vicki advised a list has been received from Michelle Brummer of Gannett Fleming. Annette stated she is not ready to vote on this tonight and would like to see the list of interested volunteers from the survey. Barry Schrope stated to be fair to everybody since this was just brought up it should be tabled until next month. Appointment was tabled until next month's meeting.

The Dark Hollow Road culvert is complete with the exception of the topsoil and grass seed. There was an extra charge of \$6700 for additional paving and base course to repair the road that was not included in the bid. Annette Mullen made a motion to pay the amount requested on the billing which includes the extra charge, Barry Schrope second the motion, with all in favor.

At last month's meeting there was discussion on the secretary working on Election Day holidays and receiving a personal day in place of. Jim Fuller stated he is opposed and feels that most residents know the election is held at the Snyder's Church and he also puts a large piece of plywood with the information on it in the parking lot. Annette Mullen stated since the benefit package is being looked at, maybe as a trial have the secretary work election holiday this primary and receive a personal day and see how it works. Barry Schrope stated he noticed when he looked over the auditor's meetings from their meeting there is a vacation day policy already in place set by the previous supervisors and was wondering if there is a policy as well for sick and personal days. Barry stated he would like to see the holidays consistent with all employees and if Vicki is given an extra personal day and then the benefits are redone what happens to that personal day. Jim stated the auditors gave the same holidays as previous years. Jim Fuller made a motion for the secretary holidays to remain the same, Barry Schrope second the motion, Annette Mullen opposed.

The supervisors received a letter from the zoning officer (letter on file) regarding a driveway issue at the Perry County Farmers Market building with their neighbor. Lester advised he saw some activity there this afternoon at the site where the driveway should be located. Lester stated when he spoke to Mr. Magaro he indicated the people that are building the house are the ones who lost their house in a fire and he does not want to do anything to impact that. The supervisors asked Lester to speak to the builder about the situation and to also call BIU and make them aware of the situation and that possibly BIU will hold their occupancy permit until the driveway is built.

Jim Fuller stated he would like to reiterate the need for a bucket truck here in the township. Jim stated there are so many hemlock branches that come out onto the roads and the only way to get to them is by bucket. Annette Mullen asked Jim if he has checked to see what liability insurance and certification is needed as a township employee, because you have to maintain certification and that increases the liability insurance. Annette stated after seeing what Duncannon Borough has to do to keep their bucket truck she would like to take those areas and contract it out. Jim asked Kraig Nace if there employees (Duncannon Borough) are required to be certified to run the bucket truck. Kraig indicated yes they are required he believes by their insurance company. Jim advised he will check into the certification and liability insurance and report back to the supervisors next month. Annette stated she would like to contract it out; it would probably be more efficient, less time and less danger. Barry Schrope stated he would like to know what liability is needed.

Annette Mullen stated she saw there was a bill last month for the brown dump truck for \$4200 and was wondering what the plan was for this truck. Annette stated when the truck was looked at they were told it was only worth \$7,000 - \$8,000. Annette stated she does not want to keep sinking money into it. Jim Fuller advised the brown dump is the best truck the township has. Jim advised the truck was not used for years for plowing snow; they only used it for tar and chip and the engine is still yellow painted and not rusted. Annette stated parts are only stocked for 10 - 15 years and if it breaks down you can't get parts. Jim stated when the axle snapped it messed up the gears in the pumpkin and that is why it cost so much. Annette stated she would like to examine what is going to be done with the trucks and do some planning.

Annette Mullen stated she would like to propose to the other supervisors to look at purchasing a loader to load the trucks. Annette advised the State has 2 Case loaders that will be going up for auction in April and that townships get first bid on them.

Annette Mullen stated she sees that shale is being placed on the bank behind the township. Jim Fuller stated he has spoken with John Madden and he indicated the only way to protect it is to restore what has been taken away. Jim advised he spoke with Garry Kreiser the resident, and he stated the supervisors previous were warned about the possibility of a law suit but they continued to dig and dug right up to the line creating a 30 - 35' drop. Jim stated the previous employees put up a wooden snow fence which only lasted a couple of years. Jim stated Mr. Kreiser is pleased with what the township is doing there and trying to restore it so there is not a drop off. Annette stated she would like to see three written options, not verbal for a permanent fix as to what the engineer suggests, she stated this is only temporary fix as to what is being done. Barry Schrope stated it is definitely better than what it was and it is making Mr. Kreiser happy. Barry indicated they could speak to John Madden at the planning commission meeting. Annette stated an easement was also suggested by John Madden.

Annette Mullen stated she would like to see a file for each road in the township that you can look at and see what work has been done on that road such as paving, maintenance, tiles, etc. and she would also like to

have a file on each piece of equipment that costs over \$500 and any bill pertaining to that equipment be kept in the folder. Annette Mullen made a motion to start this year with keeping road files and equipment maintenance files, Barry Schrope second the motion, with all in favor.

Annette Mullen stated in last year's auditors recommendations the auditors recommended time sheets be done in pen instead of pencil which has not been done. Jim Fuller stated he could make copies of the time sheets after they are complete, but the original would be in pencil because he does a lot of erasing.

Vicki Jenkins stated she has received a request from Bonnie Simmons requesting the township put a small advertisement in the newsletter for the Relay for Life. Vicki informed Bonnie there is normally a charge for an advertisement but she would check with the supervisors to see if they would waive the charge. The supervisors stated they would waive the charge.

Vicki Jenkins stated in last year's auditor recommendations the auditors recommended every employee punch a time card and the employees have been following their recommendation this year. Vicki advised not all auditors are punching in as recommended by them and she just wanted to make the supervisors aware of the situation. Jim Fuller stated those who are punching in are to be commended and those who are not punching in, it is up to them. Annette Mullen stated she is not interested in pursuing it.

Darlene Johnson stated she has a concern on the line painting done this year because it was done on November 18th and it was 36 degrees out. Darlene stated the lines on Pennells Church Road and Loshes Run Road are disappearing. Jim Fuller stated he has not seen the deviation in the line painting thus far, but he will check into it. John Weldon also indicated there were some holes in the line painting on Cook Road as well.

Dianne Dahlin stated she had a question about the volunteer forms. Dianne asked if there is a policy that they are only kept for 2 years and it would seem to her that when you have volunteers you would want to keep on top of that instead of just getting rid of them after 2 years.

Jim Fuller made a motion to approve the checks from the General Fund for the month of January with each supervisor abstaining from approval on those they had a personal interest in. They were as follows:

16839 – 16883 and 0012-2011, 012-2011 and 12-2011, except 16850, 16862 and 16865, all three approved.

16850, 16862 – Barry and Annette approved, Jim abstained.

16865 – Jim and Annette approved, Barry abstained.

Barry Schrope second the motion to approve the checks, with all in favor.

There being no further business Annette Mullen made a motion to adjourn the meeting, Barry Schrope second the motion, with all in favor. Meeting adjourned at 9:45 p.m.

Respectfully Submitted,

Vicki L. Jenkins
Twp. Secretary