

The regular meeting of the Wheatfield Township Supervisors was held Tuesday, January 3, 2012 in the Township Building. Jim Fuller called the meeting to order at 7:30 p.m. Present were Jim Fuller, Barry Schrope, Annette Mullen, Johanna Rehkamp, Vicki Jenkins, Lester Nace, Bob Foltz, Loraine Vogel, Linda Fuller, Dave Jenkins, Bob Rhoades, Dave Mills, Dexter Potter, Darlene Johnson, Darryl Croutharmel, Edward Ream, Joshua Baney, Barb Zeigler, Paul Christophel, Kathy Poffenberger, Jason Hoffman and Kraig Nace.

Annette Mullen led the pledge to the American flag. A brief moment of silence was observed after the pledge in honor of the men and women who serve our country in the armed forces.

The first order of business was to reorganize. Jim Fuller was appointed as Temporary Chair to start the reorganization and Vicki Jenkins was appointed as Temporary Secretary.

Barry Schrope made a motion to appoint Jim Fuller as Chairman, Annette Mullen second the motion. There were no other nominations, all were in favor.

Barry Schrope made a motion to appoint Annette Mullen as Vice-Chairman, Jim Fuller second the motion, with all in favor.

Barry Schrope made a motion to retain Vicki Jenkins as Secretary/Treasurer, Annette Mullen second the motion, with all in favor. Annette Mullen made a motion to increase the hourly rate by 1% for the Secretary/Treasurer, Jim Fuller second the motion, with all in favor.

Annette Mullen made a motion to increase Vicki Jenkins paid vacation time to ten (10) paid days, sick and personal days to remain the same, eight (8) sick days and two (2) personal days, Barry Schrope second the motion, with all in favor. Carry over vacation, sick and personal time to be in conjunction with the rules set forth by the Auditors, with the maximum allowed to carry over being 5 vacation days, 24 sick days and no personal time.

Barry Schrope made a motion to keep the Treasurer bond at \$500,000, Annette Mullen second the motion, with all in favor.

Annette Mullen made a motion to keep the Recreation Board bond for Bob Foltz at \$30,000, Barry Schrope second the motion, with all in favor.

Barry Schrope made the motion to retain Orrstown Bank as depository for the township funds, Annette Mullen second the motion, with all in favor.

Barry Schrope made a motion for Jim Fuller to remain Roadmaster, Annette Mullen second the motion, with all in favor.

Annette Mullen made a motion to reappoint Dave Jenkins as Township Vacancy board Chairman, Barry Schrope second the motion, with all in favor.

Barry Schrope made a motion to retain Turner and O'Connell as Township Solicitor, Jim Fuller second the motion, with all in favor. Barry Schrope made a motion to accept the Solicitor fee at \$175 per meeting up to two hours, \$75/hr. after that, Jim Fuller second the motion, with all in favor.

Barry Schrope made a motion to retain Madden Engineering Services as Township Engineer, Annette Mullen second the motion, with all in favor. Annette Mullen made a motion to accept the Engineer fee of \$115 per meeting, Barry Schrope second the motion, with all in favor.

Barry Schrope made a motion to reappoint J.C. Smith as Township SEO, Jim Fuller second the motion, with all in favor. Jim Fuller made a motion to accept the SEO fee schedule, Barry Schrope second the motion, with all in favor. There was no increase to the 2012 fee schedule.

Annette Mullen made a motion to appoint Lenny Sizer of Madden Engineering Services as Alternate SEO, Jim Fuller second the motion, with all in favor.

Barry Schrope made a motion to reappoint Lester Nace as Zoning Officer, Annette Mullen second the motion, with all in favor. Annette Mullen made a motion to increase the Zoning Officer's hourly rate by 2%, Jim Fuller second the motion, with all in favor. Mileage will be paid at the rate of .555 cents per mile; this is the 2012 IRS standard mileage rate.

Jim Fuller made a motion to reappoint Lou Harford as Assistant Zoning Officer, Barry Schrope second the motion, with all in favor. Annette Mullen made a motion for the Assistant Zoning Officer's hourly rate to remain the same, Barry Schrope second the motion, with all in favor. Mileage will be paid at the rate of .555 cents per mile; this is the 2012 IRS standard mileage rate.

Jim Fuller made a motion for Dexter Potter to remain full time laborer, Barry Schrope second the motion, with all in favor. Annette Mullen made a motion to increase Dexter Potter's hourly rate by 1%, Barry Schrope second the motion, with all in favor.

Annette Mullen made a motion to increase Dexter Potter's paid vacation time to five (5) vacation days, sick and personal days to remain the same, two (2) sick days and one (1) personal day. Jim Fuller second the motion, with all in favor. Carry over vacation, sick and personal time to be in conjunction with the rules set forth by the Auditors, with the maximum allowed to carry over being 5 vacation days, 24 sick days and no personal time.

Annette Mullen made a motion for Barry Schrope and Bob Hines to be called first if a part time laborer would be needed, Jim Fuller second the motion, with all in favor. The auditors will set Barry's hourly pay rate as part time employee at their organizational meeting.

Annette Mullen made a motion to increase Bob Hines hourly rate by 2%, Jim Fuller second the motion, with all in favor.

Annette Mullen made a motion for the hourly rate to remain the same for outside part time laborers (if needed) at \$12.00/hr. without a CDL, Barry Schrope second the motion, with all in favor. Annette Mullen made a motion to increase the hourly rate by 2% for outside part time labors with a CDL to \$14.30/hr., Jim Fuller second the motion, with all in favor.

Barry Schrope made a motion to retain Capital Tax Collection Bureau to collect the local income taxes, Annette Mullen second the motion, with all in favor.

Jim Fuller made a motion to reappoint Vicki Jenkins as the Chief Executive Officer for the township pension fund, Barry Schrope second the motion, Annette Mullen opposed, asking if the township has ever considered having an auditor do this instead of a person who belongs to the pension plan. Motion carried.

Barry Schrope made a motion to reappoint Vicki Jenkins as the CDL testing contact person, Annette Mullen second the motion, with all in favor. Barry Schrope made the motion to have all random CDL tests conducted on site, Jim Fuller second the motion, with all in favor.

Barry Schrope made a motion to reappoint Paul Finkenbinder and Bob Rhoades to a 4-year term on the Planning Commission, Annette Mullen second the motion, with all in favor.

Jim Fuller made a motion to reappoint Paul Myers and John Stansfield to a 5-year term on the Zoning Hearing Board, Barry Schrope second the motion, with all in favor.

Annette Mullen made a motion to reappoint John Weldon, Dave Mills and Jeff Beinhower to a 5-year term on the Recreation Board, Barry Schrope second the motion, with all in favor.

Jim Fuller made a motion to reappoint Vicki Jenkins as Zoning Hearing Board secretary, Barry Schrope second the motion, with all in favor. Jim Fuller made a motion to increase the hourly rate for the Zoning Hearing Board secretary by 1%, Annette Mullen second the motion, with all in favor.

The minutes of the December 5, 2011 meeting were presented to the supervisors and posted for attendees in the township building prior to the January 3, 2012 regular meeting for public viewing. Annette Mullen made a motion to approve the minutes as presented by the secretary, Barry Schrope second the motion, with all in favor.

Bob Rhoades stated at last month's meeting Barry Schrope had taken an exception to the budget and asked Barry if after a month's thought did he come up with anything the township should or think about taking out of the budget. Barry Schrope stated the only thing that could possibly be put off is the new building, which is the biggest ticket item he can see removing. Bob Rhoades stated it does not look good as he sees it where three people sit down and do a budget and only two accept the budget. Bob Rhoades asked Barry what number he would feel comfortable with, Barry stated maybe just putting the building off for another year and just keep planning this year and get everything ironed out.

Dave Mills would like to thank the supervisors for their continuing support and he looks forward to working with the supervisors in 2012.

Jason Hoffman of New Bloomfield EMS would like to thank the township for their continued support.

Kraig Nace of Duncannon EMS would like to thank the township for their continued support. Kraig introduced one of their Assistant Chief's and one of their volunteers, Edward Ream and Darryl Croutharmel. Kraig also stated in reference to the comments made at last month's meeting regarding ALS memberships, Paul Christophel and Kathy Poffenberger is here tonight to address those comments.

Barry Schrope made a motion to pay for mileage at the rate of .555 cents per mile, the 2012 IRS Standard Mileage Rate, Jim Fuller second the motion, with all in favor. The new mileage rate is effective January 1, 2012.

Jim Fuller stated a traffic study has been performed on Sulphur Springs Road. And as a result of the traffic study an ordinance establishing the speed limit on Sulphur Springs Road has been drafted. The township planning commission has reviewed the ordinance and has recommended the supervisors pass the proposed ordinance. The ordinance will have to be reviewed by the county planning commission. Annette Mullen made a motion to send the draft ordinance to the county for their review and comments, Barry Schrope second the motion, with all in favor.

The supervisors advise they would like to repeal ordinance #26-8-96 regarding on-lot sewage disposal systems. Annette Mullen made a motion to forward the drafted repeal ordinance to the township planning commission for their review and comment, Barry Schrope second the motion, with all in favor.

Burget & Associates, Inc. has submitted a proposal in the amount of \$900.00 for the preparation and submission of the reverse subdivision plan for the township building property. Jim Fuller made a motion to accept the proposal, Annette Mullen second the motion, with all in favor.

Paul Christophel of West Shore EMS stated he and Kathy Poffenberger are here tonight to answer questions from last month's meeting regarding ALS coverage. Jim Fuller stated the question from last month was if he has a subscription with West Shore ALS and has an accident in an area where West Shore ALS is not first due would he be covered by his membership; he was advised he would not be covered by West Shore. Paul stated that is correct. Jim advised that was the only controversy, one person said one thing and another person said another thing and he just wanted clarification. Annette Mullen asked if New Bloomfield would come to her house (ALS), would she be charged. Jason Hoffman stated New Bloomfield honors ALS memberships for anybody who has one in 5 counties. Annette asked Paul for that 10% coverage by New Bloomfield ALS if the supervisors would write a letter requesting West Shore honor their membership would that be considered. Paul stated he did not know how they could treat that 10% different than anyone else and it would be considered but he thinks there is a better alternative. Paul stated what Jason is describing is not a subscription program it is insurance. Annette Mullen made a motion to draft a letter to send to West Shore requesting they cover the 10% covered by New Bloomfield, Barry Schrope second the motion. Paul stated when West Shore was the townships exclusive coverage a member had coverage in all 3 counties. Annette Mullen stated she would like to rescind her motion until the supervisors look at the report regarding ambulance service subscription/membership programs information received tonight from Paul.

Pennoni Associates has sent a letter to the township reporting a high priority deficiency when they inspected the Sulphur Springs Road Bridge. Pennoni suggests repairing the damaged structure mounted and approach guide rail at the far left bridge corner from vehicle collision damage. Jim Fuller advised the roadmaster will take care of this when the water is more suitable.

The State Convention will be held May 6 – 9, 2012 in Hershey. The supervisor's tabled action until next month's meeting so the supervisors can look over the information.

Statements of Financial Interest for the year 2011 will be distributed when received. They are due back April 1, 2012.

The Capital Area Tax Collection committee has requested each taxing authority to appoint their 2012 delegate and alternate. Annette Mullen made a motion for the delegate to remain as Vicki Jenkins and the alternate to remain as Barry Schrope, Jim Fuller second the motion, with all in favor.

The contract from Perry County Planning Commission regarding the Municipal Planning Advisory Service for 2012 has been received. The supervisors stated at this time there is no interest in this service.

First National Bank of Mifflintown has requested a new signature card resolution be signed by the supervisors and secretary. There were some errors on the signature card on file and they still had Bob Hines listed as an authorized signer. The supervisors signed the new resolution.

Jim Fuller gave an update on the Dark Hollow Road culvert. Jim advised the blacktop and guiderail needs to be finished yet. Jim advised they hope to have it completed next week.

Jim Fuller stated due to a scheduling conflict the auditors had to reschedule the time of their organizational meeting. The auditors will meet on January 4, 2012 at 9:00 a.m. instead of January 4, 2012 at 7:00 p.m.

J.C. Smith, Township SEO expressed his interest in attending the Perry County Convention. Barry Schrope made a motion to pay the registration fee for J.C. to attend, Annette Mullen second the motion, with all in favor.

Jim Fuller advised the township has received approval of the FEMA/PEMA application submitted for the damage and repair work on township roads done by Tropical Storm Lee.

Jim Fuller stated the township has received a letter from the Postal Service regarding moving mailboxes onto Thomas Drive from their current location along Rt. 274. The postal service indicated they have received two congressional inquiries regarding the current situation and during their investigation have found numerous vehicle accidents over the last two years near this location. The postal service asked 1 - what conditions are required to approve Thomas Drive as a township road, 2 - will the work be completed by the township or the residents of Thomas Drive and 3 - what time frame does the township anticipate this to occur or not to occur? The supervisors stated the township could respond by stating the township has previously improved the first 150 feet of the entry way to Thomas Drive and there is no plan to maintain or make improvements in the future by the township and the maintenance agreement would have to be with the homeowners on Thomas Drive.

Annette Mullen stated since elections are no longer held at the township building she would like for the secretary to work those days because there is a lot of questions that day and people call and see where we are at. Annette stated if she loses a holiday then a personal day can be given. Annette stated she thinks the need for someone to be here on Election Day is important. Annette asked if there was interest from the other supervisors in changing this, Jim stated he does not, Barry stated he has to do some thinking on it. Issue tabled until next meeting.

Annette Mullen asked if there was any interest from the other supervisors in working on establishing a structured benefit plan this year. Johanna advised the supervisors should work with the auditors on this. Annette stated she would present her idea to the auditors tomorrow.

Lester Nace asked if a project worksheet has been received from FEMA/PEMA and if it has been signed and sent back. Vicki advised yes, Jorge Romano from FEMA stopped in the office for signatures.

Bob Foltz would like to thank the township for painting lines on township roads.

Paul Christophel stated when the 8-04 box was re-done, Duncannon and West Shore has offered and has been honoring New Bloomfield's membership.

Barry Schrope made a motion to approve the checks from the general fund for the month of December with each supervisor abstaining from approval on those they had a personal interest in. They were as follows:

16793 - 16838, 0011-2011, 011-2011 and 11-2011, except 16800, 16801, 16802, 16803, 16813, and 16833, all six approved.

16800, 16801, 16813, 16833 - Barry and Annette approved, Jim abstained.

16802 - Jim and Barry approved, Annette abstained.

16803 - Jim and Annette approved, Barry abstained.

Annette Mullen second the motion to approve the checks, with all in favor.

There being no further business Barry Schrope made a motion to adjourn the meeting, Annette Mullen second the motion, with all in favor. Meeting adjourned at 10:00 p.m.

Respectfully Submitted,

Vicki L. Jenkins
Twp. Secretary