

The regular meeting of the Wheatfield Township Supervisors was held Monday, April 4, 2011 in the Township Building. Jim Fuller called the meeting to order at 7:30 p.m. Present were Annette Mullen, Barry Schrope, Jim Fuller, Johanna Rehkamp, Vicki Jenkins, Lester Nace, Dexter Potter, Dave Jenkins, Linda Fuller, Bob Foltz, Kraig Nace, Michelle Brummer, Barb Zeigler, David Mills, Bob Cash, Bob Noaker, Darlene Johnson, Kent Johnson, Dianne Dahlin, Sam Garula, Byron Worner, Judy Zeiders, Grant Finkenbinder, Judean Finkenbinder and Mike Horanic.

Jim Fuller led the pledge to the American flag. A brief moment of silence was observed after the pledge in honor of the men and women who serve our country in the armed forces.

The minutes of the March 7, 2011 meeting were presented to the supervisors and posted for attendees in the township building prior to the April 4, 2011 regular meeting for public viewing. Annette Mullen stated she would like the minutes to reflect that she looked at more than New Holland tractors; she also looked at John Deere, Kubota, Case and Massey Ferguson. Jim Fuller states the minutes look okay to him and made a motion to approve the minutes. Motion failed. Annette Mullen made a motion to approve the minutes pending the change of adding to the minutes that she looked at several makes of tractors, Barry Schrope second the motion, Jim Fuller opposed.

Kraig Nace of the Duncannon EMS delivered to the supervisors tonight a letter from the Emergency Health Services Federation, Inc. regarding the confusion at the county level as to who had responsibility to provide mutual aid, order of response for emergency services both basic life support and advanced life support. Kraig advised their subscriptions went out on Friday and those residents in Wheatfield Township affected by the box change (not quite 300) they included an insert indicating if they have already purchased a subscription from New Bloomfield EMS prior to the change taking place that Duncannon EMS and West Shore ALS will honor those subscriptions until April 30, 2012. Kraig thanked Vicki Jenkins for providing the names and addresses for those affected by the change. Kraig thanked the supervisors for their ongoing support.

David Mills would like to thank the supervisors for continuing to support recreation in the township.

Dianne Dahlin stated she knows there was a meeting of engineering firms for the comprehensive plan and nothing was brought up at last month's meeting and she is wondering if it will be brought up at tonight's meeting. Barry Schrope advised it is on tonight's agenda.

Byron Worner of the Duncannon Fire Co. presented to the supervisors tonight the audit report for 2010, the 990 report will follow. Byron stated he noticed on the agenda for tonight the release of donations for Duncannon/ New Bloomfield EMS and if the Duncannon Fire Co.'s donation could be included as well since they have furnished their report.

Jim Fuller advised several bids were received last month for the containers for spring cleanup and Sharar's Recycling was lowest bid and accepted. Jim advised the township has come to find out that Mr. Sharar does not have the 40 yd. containers as required in the bid advertisement; he could only provide 30 yd. containers. The solicitor has been consulted and she advised the 2<sup>nd</sup> lowest bid should be accepted, which would be Sylvester's Services, or re-bid the whole thing. Jim Fuller made a motion to revoke Sharar's Recycling bid and accept Sylvester's Services bid, Annette Mullen second the motion, motion passed with all in favor.

Jim Fuller advises Duncannon EMS submitted their financial report to the supervisors at last month's meeting and New Bloomfield EMS have submitted their financial report to the township on March 11, 2011. Annette Mullen stated she did not realize Wheatfield Township is the only township to donate to New Bloomfield EMS. Annette asked how the donation of \$21,000 is going to be divided now with the changes made to the fire box lines. Jim Fuller made a motion to release \$14,000 to Duncannon EMS and \$7,000 to New Bloomfield EMS, Annette Mullen asked why it should be split the same as previous years with 2/3 going to Duncannon and 1/3 going to New Bloomfield when now Duncannon EMS covers 90% of Wheatfield Township and New Bloomfield EMS covers 9%. Annette states 90% (\$18,900) of the donation should go to Duncannon EMS and 10% (\$2,100) to New Bloomfield EMS. Jim stated it is because he had suggested when the township was discussing fire boxes he was not interested in changing the 2/3, 1/3 rate. Barry Schrope stated when the changes were made to the fire boxes he stated he would like to review the changes again in a year because of the increased work load on everybody and make sure everybody is able to handle the changes. Barry states every time he brought that up Annette kept saying if Duncannon isn't coming then New Bloomfield is coming. Barry said he would like to see New Bloomfield prepared also. Annette stated in the past the supervisors divided the money per coverage and now that has changed and

you still want to keep it the same, that doesn't make sense business wise. Annette asked Jim why he does not want to change the split. Jim stated his desire was for New Bloomfield to have Pine Hill Road and he believes New Bloomfield can get to Pine Hill Road quicker or at least as fast as Duncannon. Jim stated when this was discussed it was not a money thing and it is still not a money thing. Annette stated it is a money thing now. Jim stated he is not interested in trying to cause New Bloomfield any grief. Annette stated were not, Wheatfield Township is the only township to contribute to New Bloomfield and they only cover 10% of the township. Annette stated she cannot justify as a business person to divide the money that way and give someone more money for less coverage. Barry asked Kraig Nace how much Penn Township gives to Duncannon EMS. Kraig replied in 2010 they gave \$14,000, in 2011 they have budgeted \$14,275. Kraig stated the situation is similar in Penn Township with Duncannon covering 90% and Marysville covering a little less than 10% and Penn Township does not contribute at all to Marysville at this point. Barry asked Kraig what Duncannon Borough gives as a donation. Kraig replied \$2,500 as budgeted. Annette Mullen stated she would like to make a motion and Jim Fuller stated he has a motion on the table that either passes or fails first. Annette stated she is not seconding the motion on it; it would be up to Barry. Barry Schrope states he would like make his own motion if he does not like Annette's motion and not second the motion on the table at this time. Motion failed. Annette asked Barry what his motion was and what he was thinking. Barry stated what he is thinking is what he has said in the past and that is to make sure everyone can do their coverage and everybody is prepared financially to do their coverage. Barry Schrope made a motion to give \$15,000 to Duncannon EMS and \$6,000 to New Bloomfield EMS, Jim Fuller second the motion, Annette Mullen stated she asked Barry what his thoughts were, not what his motion was so it could be discussed. Annette stated she had no chance to comment on Barry's thoughts and she would like to know what the big deal is with not discussing this issue and rushing it through. Jim stated to Annette that she is not here to convince Barry and himself; they are their own individuals and make their own decisions. Annette Mullen opposed. Annette asked Barry if he even knew what percentage he did. Barry states all he knows is Wheatfield is donating more than Penn Township. Annette asked Barry how he based the number on coverage. Barry said he has stated before he wants everybody to be prepared. Annette stated there is no thought process and no reason to what Barry did. Barry stated the boxes were changed and he wants to see how it works for a year and then review it again. Annette asked Barry if he even knew if he gave Duncannon 2/3 on his figure. Jim stated he does not think Annette should be trying to degrade either of them. Annette said she is not degrading them, just asking questions. Jim stated when the lines were changed; Annette had a problem with New Bloomfield. Annette stated she does not have a problem with New Bloomfield and that Jim has relatives in New Bloomfield, but she had information and is a nurse in a trauma unit and response times saves lives. Annette said when EMS moved closer to Wheatfield lines were never changed because it gets political, so they went by distance and who was closest and that was her prime motivation. Barry states Wheatfield pays \$5.98 per resident to the ambulances, Duncannon and New Bloomfield, Penn Township pays approximately \$4.70 per resident to ambulances.

Jim Fuller stated at last month's meeting there was discussion on buying a new tractor and tabled. Jim stated some people have talked to him about the need for a new tractor. Jim states as roadmaster here at the township we have a good tractor. The tractor has a little over 2,000 hours, it does need new tires, but he is happy with the tractor. Jim states with the township considering building a \$150,000 building and with equipment already sitting outside he feels the need for a new building is more important than a tractor at this point. Barry Schrope stated he has been thinking about this as well. With the Sulphur Springs Bridge replacement being moved up two years and he is not sure how much this will cost the township. Barry states the township is spending plenty of money with the comprehensive plan and the new building. Barry states as well to keep the tractor; get new tires and any other work that needs to be done. Annette Mullen states the tractor only has 2,000 hours on it, she would like the shuttle system fixed and states you shouldn't have to press the clutch in to engage to get into reverse, take care of the tractor we have it is a good tractor, get tires for it and just take care of it, it should have another 2,000 hours left in it. Tractor subject is closed.

Health America has sent the township their renewal rates for the year. There has been an 18.72% increase in the premium for the renewal year. Brenton Horting of Hartman Employee Benefits, Inc. has looked into other insurance companies and their premiums. Mr. Horting recommends the township stay with Health America and increase the deductible to \$2500 at a savings to the township of 1.34% in the monthly premium, currently there is a \$1000 deductible which is covered by a Health Reimbursement

Account set up by the township. If the new deductible is met by all employees the total increase for the health insurance for the year would be 7.6%. Last year (2010) by switching to Health America the annual savings was 30%. The insurance rates for Capital Blue Cross would be a 26% increase, Aetna a 26% increase, United Healthcare a 57% increase, Gettysburg Health a 63% increase and Highmark would be a 129% increase. Barry Schrope made a motion to remain with Health America and increase the deductible to \$2500 which will be covered by the township HRA, Jim Fuller with approval from the solicitor second the motion after receiving no second to the motion (questioned if this would be a conflict of interest with being an employee), motion passed with all in favor.

Jim Fuller advised the Township Planning Commission has submitted a recommendation to the Board of Supervisors to accept Gannett Fleming's proposal of \$51,865 for the update to the Township Comprehensive Plan. The planning commission had advertised for Request for Proposals for the update, they received six RFP's and narrowed it down to three firms. The three chosen, Gannett Fleming, JMT and Urban Research gave presentations at the Duncannon EMS building to the planning commission. Barry states he would like to thank the planning commission for going through this process selection and taking on as much as they can do to get a reduced rate from Gannett Fleming's first proposal of \$59,950. Jim states the township has a comprehensive plan dated back to 1974 and the comprehensive plan is a planning tool to implement zoning, transportation needs and land development. Jim states there was some grief over this plan, beginning of 2010 supervisor Mullen was on the township planning commission as well as being supervisor and set up a breakfast meeting in May with Gannett Fleming and the planning commission to familiarize the planning commission with RFP's. Jim states he did not think about it at the time that Annette's brother-in-law works for Gannett Fleming and that creates a conflict of interest. Jim states at the interview he and Annette were both there and when the interviews were over he left, but Annette stayed. Annette Mullen stated she does not believe Jim should comment on things when he was not there. Annette stated this is not fair because this is all brand new to her. Jim states this is difficult and he feels Annette has put some people in very precarious places and the office of supervisor is one of integrity and that integrity needs to be maintained. Jim states when you have a relative on a firm the worst thing that can be done is to try influence others and that gives him some problems with this recommendation. Annette states she would have liked to had the courtesy to either bring it up prior to coming to the meeting versus airing it out all up front because this is the first time she is hearing about it and if Jim is stating this goes back to 2010 and this is the first she is hearing about it right now she would question Jim's integrity to bring this up in front of the public and not go to her first. Annette stated she questions Jim integrity to use his son Shawn Fuller all the time for township business, such as tires and so on and states Shawn came to her house and was concerned about it and she really does not have a problem with it because he services the township so she questions Jim for using his son for township business, that it is the same thing. Jim states we are talking \$51,000, Annette said she knows she has been on the planning commission and has invested a lot of time into this and her goal in this was for the township not for personal gain. Jim states as far as Shawn he used him once in an emergency, Annette states Shawn told her several times and don't say you don't want to use someone's relative when you use your own relative. Barb Zeigler states at last month's planning commission meeting Jim, Barry and Annette were all there and she told Annette at that meeting she did not think it was right for her to speak out at their meeting and voice her opinion as to who she thought the planning commission should pick out of the three before the planning commission had a chance to discuss it. Annette stated she did not do that. Barb stated this is not the first time Annette has heard the concerns, she heard them at the last planning commission meeting. Annette stated she was not referring to Barb's concerns she was referring to Jim's concerns. Barb stated Annette said at that meeting that she did not think she would be able to vote on this because of her relative working for Gannett Fleming. Annette states there are five members on the planning commission that did the recommendation and she was on the planning commission until September and there is no conflict of interest, PSATS states it can be done and actually to get the comprehensive plan passed it has to go through the supervisors. Jim advises this is something the supervisors have to vote on and work out and at last month's meeting the tractor was discussed and there was a question as to whether the public should be aware of this and that and it was made known that the public should know all we know. Annette stated she would like to hear from Paul Finkenbinder, Chairman of the planning commission. Barry Schrope states he has talked to Paul about this issue and Paul indicated he was leaning towards Gannett Fleming and felt they would do the best job for the township, the second choice he found some things he did not like about them and the third choice he

felt would not be doing enough for the township. Barry also stated Paul indicated to him that he did not completely agree with what Annette said and about her brother in law working for Gannett Fleming, he felt that was a little sketchy and Barry stated he feels that way also. Annette stated she was not part of the vote, there are five members and the vote was 4-1. Barry asked Lester Nace, township zoning officer, if he had reviewed the three RFP's chosen. Lester indicated yes he had reviewed all of them. Barry asked Lester if he had seen a problem with Gannett Fleming versus the others received. Lester stated he had his own ranking and when asked he made comment that the planning commission and supervisors should be looking out for positives as well as negatives, what good things about them are and what bad things about them are. Lester indicated he had Gannett Fleming ranked as number one and not knowing people who are employees of Gannett Fleming and where they live. Jim stated the other thing he didn't particularly like was that Gannett Fleming was asked to come in and give a reduction cost and the other firms were not given the opportunity. David Mills of the planning commission stated that on all the original proposals submitted to the planning commission Gannett Fleming is the only one that said their price was negotiable, that is why they went back to them. Jim states he knows that, but in dealing with people and prices with his private life he tries to get the best price and just thought it was unusual given the circumstances that JMT was not approached. Barry stated he did not know if Paul wanted to speak and maybe he should not have spoken what he did. Paul Finkenbinder stated he feels the planning commission has gone through the process thoroughly and they did start out with six and reduced it to three and then the presentations. Paul stated after the presentations there was favor toward Gannett Fleming, he is not sure whether all the planning commission members were in favor but they were leaning in that direction and included in their proposal was an opportunity for a cost reduction. Paul stated knowing that and Gannett having favor with the majority of the group they decided to take a look at the reductions. Paul stated a letter was sent asking what the reductions would be and Gannett forwarded a letter to the township with three options to reduce the cost and each one was increasingly more cost reduction because they were going to do less work. Paul stated after looking over the options the planning commission still had questions and asked a representative of Gannett Fleming to come to their March meeting and share some information. Paul stated they went over each option and with each price reduction the planning commission was aware they were going to have to do some of the items Gannett Fleming was not going to do for that reduction. Paul stated even though the original price was highest and then reduced down they felt comfortable making the recommendation of Gannett Fleming to the supervisors. Annette stated the planning commission started talking about the update in 2009 the comp plan was done in 1974, Penn Township did a comp plan in 1993/1994 and they just updated it this past year and her goal is to come out of this comp plan not just spending money and not useful, she wants a comp plan that will be useful and then every ten years it should be updated and if it is updated every ten years it won't be that expensive. Annette states when you let something from 1974 and not look at it again until 2011, it's going to be expensive. Annette states the planning commission has spent a lot of time and a lot of thought on how this should look and wanting it to be useful, looking at other comp plans and having the data from Perry County comp plan that was just finished. Annette states the planning commission is all volunteers and they are putting a lot of work into this and she doesn't think she could influence them because she was a part of the planning commission, she was a part of the planning commission for six years of course she is going to influence that decision, she was a member until September. Annette states she was a member when they wrote the request for getting proposals so of course she is going to have influence on that. Annette states her main objective is the township is going to spend a lot of money and she wants a comp plan that is going to be useful and be used to watch growth in the township, help with zoning and apply for grants. Annette states her integrity being questioned tonight you can take for what it's worth, but that was her intention. Annette states she believes the planning commission did choose a good firm. Annette Mullen made a motion to accept Gannett Fleming's proposal for the update to the comprehensive plan, Barry Schrope second the motion, Jim Fuller opposed.

Jim Fuller states at last month's meeting a motion was made to advertise for this year's road work on Basin Hill Road and Dark Hollow Road. Jim states the firms that have come to look at the job have indicated to him that the township is going to spend a lot of money on the repairs. The sealcoat the township cannot do, but the base repair the township has the equipment to do the work, except for being able to haul the black top and a roller. Jim states if the bids are extremely high, there is an option to re-bid

the job and do some of the work themselves. Annette Mullen asked if Penn or Carroll Township has a roller, Jim advised he believes Penn Township has a roller.

A letter has been received from the HATS (Harrisburg Area Transportation Study) regarding a meeting on the revisions to the 2011-2014 Transportation Improvement Program. Jim Fuller believes a representative from the township should attend this meeting and make sure the Sulphur Springs Bridge replacement is not affected because of the revisions. Annette Mullen asked Jim and Lester Nace if they would be able to attend the meeting, Jim and Lester indicated yes they would be able to attend. Annette Mullen made a motion for Jim and Lester to attend the meeting on Friday, April 8, 2011, Barry Schrope second the motion, with all in favor.

Jim Fuller advised Community Days at the Shermanata Grange would be held Saturday, April 9<sup>th</sup> from 10 – 2:00. Don Conrad from the Grange asked for representatives from Wheatfield & Penn Township to attend. Jim Fuller advised he would attend and the two other supervisors are welcome as well.

A letter has been received from Ann Miller regarding the Wheatfield Township nuisance ordinance. Ms. Miller believes the ordinance is too lenient with abandoned vehicles. Lester Nace advised anything prior to the ordinance being passed is grandfathered in and without the proper language in the ordinance you cannot go back on them. Lester advised a neighboring borough has a clause in their ordinance stating if you have the situation on the day of the enactment you have eighteen months to clean it up, but if you have that situation after the ordinance was enacted you have forty eight hours before being fined. The supervisors asked Lester to draft a letter to Ms. Miller advising the process for a change to the ordinance would start with the township planning commission and if she wishes she could bring her concerns to a township planning commission meeting.

An email has been received from Ken Lancaster regarding the pull off along Cook Road and Rt. 274. Mr. Lancaster is concerned with the trash everywhere and the unwanted activity there. Mr. Lancaster believes this pull off needs to be closed down. Annette Mullen asked who owns the property and Jim advised Pfautz owns the property. Jim advised he would speak to Property Management about putting up no littering or private property signs and report back to the board. Vicki will email Mr. Lancaster and let him know what the township is asking of Property Management.

Sally Tengeres of the Soil Conservation Office sent an email to the township regarding DEP funding for recycling tonnage collected. Sally recommended starting to report tonnage collected for 2011 and that she would be able to enter the information for Wheatfield Township or we could register and send someone for training and enter the information ourselves. Annette Mullen stated she would be interested in applying for the grant if Sally is willing to help us. Vicki will contact Mr. Sharar about obtaining the weight slips and call Sally for clarification on the April deadline and how much work it would be.

Mike Polcha of the Loysville Youth Development Center inquired about some of the boys coming out and helping with recycling, this would be an opportunity for them to obtain some community service. The supervisors agree they would be interested in having them come down but would have to check on some things such as who would be responsible for the boys.

Jim Fuller advised the other supervisors he is interested in purchasing side steps for the Ford F450. Jim advised it is difficult to get in and out of the truck. Barry Schrope asked what the cost would be. Jim advised approximately \$200. Annette Mullen asked if that was installed and Jim advised they would install them. Barry advised he did not have a problem with it. Annette stated she was not interested in putting any more money into it, she thought it was going to be put out to bid. Barry Schrope made a motion to purchase the side steps, Jim Fuller second the motion, Annette Mullen opposed.

Don Morrow of Snyder's Church requested the township send a letter to PennDot requesting children at play signs be placed on Rt. 274 (New Bloomfield Road) in front of the Church because of the playground area the Church has. The signs will cost approximately \$100. PennDot designates where the signs are to be placed, if there is a need, the township installs and maintains the signs. The supervisors advise the secretary to draft a letter to PennDot requesting the signs.

Barry Schrope stated he knows Annette had questioned before about Grant Finkenbinder having his CDL. Barry stated Grant would get his CDL if he could use the township truck to take the test (his truck has farm tags on it and he would not be allowed to use it). Barry also stated at last month's meeting Annette indicated Grant was stuck with the tractor and needed pulled out. Annette indicated she said he couldn't make it up the hill by Joe McNaughtons. Grant Finkenbinder stated he got up the hill. Annette asked Grant if he called someone and told them he had difficulty making it up the hill, Grant said no.

Annette apologized but that was what she was told. Annette stated it was not personal against Grant it was just a statement about the tires not being replaced for the winter.

Barry Schrope stated he would like to apologize to the residents of the township for not thinking the purchase of the Ford F550 all the way through. Barry states the first time out with the truck it shut off driving down the road and then it was two weeks before Hoffman Ford could get it scheduled to look at. Barry states there was a problem with the Ford F450 wipers and they called Maguires Ford and they were able to look at it and fix it that afternoon. Barry states he believes the service with the 550 will be a problem. Barry states the township should look at bidding out vehicles as well as going through costars or the piggy back program. Barry believes the township received some bad information regarding the urea system being mandatory and not everybody went to the urea system. Barry states with costars or the piggy back program the township does not have to bid out items, but he would like to see in addition to the costars/piggy back info having sealed bids stating what will be given on a trade in and this is what truck we have. Barry states service should be considered when purchasing equipment and how far the township will have to go. Annette asked if Maguires Ford would service the new truck. Jim stated Hoffman would inspect it for free and he is not sure if Maguires would. Jim stated he had a service appointment at Hoffman Ford for 8 a.m. and they finally got the truck in at 10:45 a.m.

Annette Mullen stated she was thinking about the pole building and would be interested in having someone look at the whole lot and the salt shed condition. Annette states she does not believe the life span of the salt shed is much longer and not in the best position to load and unload. Annette states it would be beneficial to the township if someone would do a geography survey of both lots to see where the best, maximum use of the land would be for the building, salt shed and parking. Jim stated his hope is to purchase the property beside the township building and put an office and community center there. Jim states he does not believe there is enough space to have an office in the new building and he would never want to put an office with the shop again, because of the dirt and salt. Annette stated she spoke with John Madden and he indicated his office would be able to do the survey and it would be great information in moving forward with the building. Annette stated she does not see the salt shed lasting that long and would like an objective opinion on the condition of the salt shed. Barry stated it would have to be empty. Jim stated he believes the salt shed will last for years and asked how much the inspection would cost the township. Annette stated maybe someone who lives in the township could do it for us and the information would be worth it to make a better decision on how to build and develop the property. Jim stated he thinks the new building at approximately \$150,000 is going to be enough without trying to redo the salt shed.

Dianne Dahlin asked as a township don't we have to have an architect and an engineer. Jim stated he doesn't believe we have to but we will. Dianne states this building already has heat in it and with the other building it would not need heat which would save money if it was used for trucks and the salt shed. Dianne states she agrees with Annette. Jim states if you have a building you no doubt have water and if you have water you need heat. Dianne asked about the Gannett Fleming proposal, she thought when the township took bids those bids were a solemn thing, that everybody gets the same thing to bid on and when you ask for a bid you don't ask them if they can throw in some other things. Jim stated they were not bids, they were request for proposals and the township is not required to accept the lowest RFP.

Jim Fuller made a motion to approve the checks from the General Fund for the month of March with each supervisor abstaining from approval on those they had a personal interest in. They were as follows:

16448 – 16496, 0002-2011, 002-2011 and 2-2011, except 16458, 16459, 16460, 16462, 16465, 16472 and 16475, all seven approved.

16458, 16462, 16472 – Barry and Annette approved, Jim abstained.

16460, 16465, 16475 – Jim and Annette approved, Barry abstained.

16459 – Jim and Barry approved, Annette abstained.

Barry Schrope second the motion to approve the checks, motion passed with all in favor.

There being no further business Barry Schrope made a motion to adjourn the meeting, Annette Mullen second the motion, motion passed with all in favor. Meeting adjourned at 9:40 p.m.

Respectfully Submitted,

Vicki L. Jenkins  
Twp. Secretary